

STIP Managers Teleconference
August 10, 2011
12:00 - 1:00 p.m. ET

Participants: Mary Hale (ANL), Kevin Schmidt (SRS), Stacy Joiner (AMES), Kim Kindrew (JLAB), Donna Lawson (Y-12), Mona Higgins (NTS-NSTec), Helen Cademartori (LBNL), Mary Petersen (BNL), Miriam Blake (LANL), Lucy Richards (PTX), Sierra Corey (NTS-NSTec), Heath O'Connell (FNAL), Tomiann Parker (PNNL), Dave Hamrin (ORNL), Susan Kitsch (SNL), Jennifer Callais (ORISE), Al Hoiland (INL), Sharon Jordan (OSTI), Judy Gilmore (OSTI), David Bellis (OSTI), Jannean Elliott (OSTI), Kim Buckner (OSTI), Lance Vowell (OSTI), and Kathy Waldrop (OSTI).

Meeting Minutes

E-Link

Picklists/Authorities (Kim Buckner) - Kim announced that changes have been made to the site Code and DOE sponsoring organization pick lists used within E-Link. The lists have been formatted to display current organizations at the top of the list and historical organizations at the bottom. The site code update will only be noticed on the Access Request page when someone is applying for E-Link access and the DOE sponsoring organization update will be reflected on both the AN 241.1 and AN 241.3. The DOE sponsoring organization will also be reflected with the list of authorities in E-Link and on the STIP Home Page.

Judy Gilmore added that she worked with DOE HQ to revise the current list of DOE sponsoring organizations. If you have questions or have a recommendation that additional organizations should be added please contact Judy Gilmore.

Videos (Jannean Elliott) - During the spring of 2011, more than a thousand presentation videos from various labs were indexed by OSTI into E-Link. These videos feature researchers speaking about their projects and their discoveries to audiences at colloquia, lecture series, seminars and symposia, and workshops. Jannean reminded the STIP group that these audiovisual records need to be released so that the records and videos can flow into ECD and eventually to ScienceCinema. The end of the fiscal year is quickly approaching, and labs wishing to show statistics in multimedia STI submission for FY2011 should retrieve the OSTI IDs on the list sent to them by Jannean in May or June, review these ready-to-release records, edit if necessary, and click SUBMIT to OSTI.

Web Service for Datasets (Sharon Jordan and Lance Vowell) – Sharon announced that the AN 241.6 for publicly available scientific research datasets (for metadata only, not the actual datasets) will be available as an STI Announcement Web Service. It will allow grantees and dataset owners to submit the AN 241.6, as opposed to the normal centralized STI submitting person.

Lance mentioned he has been working with ORNL's Atmospheric Radiation Measurement (ARM) Program for testing the web service API to ensure all the kinks are worked out. OSTI will be minting DataCite DOIs soon. The Web Service will provide an easy to use mechanism to submit new and edit existing announcement notices, and retrieve metadata for Scientific and Technical Information (STI) announcement notices. Users will manipulate metadata records by performing HTTP operations on a web service URL and providing XML metadata; POST requests to create and modify records, and GET requests to view records.

Sponsoring Organization (Judy Gilmore) - At the request of Headquarters, one new item included as a requirement in the STI Order 241.1B is the requirement to identify the sponsoring organization. Specifically, program sponsorship should include DOE, the DOE program office and that program office's subprogram(s) funding the research. The sponsoring organization authority has been updated and quick selection of sponsoring organization(s) at the subprogram level is now an option for users of the 241.1 Announcement Notice.

We also know from talking with some of the TAPping (harvesting) sites that identification of the subprogram is readily doable for a large portion of research in certain areas and disciplines. However, this only covers a portion of the lab submitted STI. What still needs to be addressed is the implementation of cross walks to automate the identification of subprograms to the extent possible. B&R Codes were provided to sites at the STIP meeting for their information. In addition, progress has been made at HQ as one of our Headquarters Staff, Joanna Martin, is reviewing capabilities of some of the corporate systems containing relevant information, and a white paper has been drafted which documents the current situation.

As a next step, OSTI would like to form a Working Group to address this area and include sites' input. Thanks go to Tomiann Parker, PNNL, and Susan Kitsch, SNL, for agreeing to participate. Other interested STI representatives may follow-up with Judy (gilmorej@osti.gov) to participate on this working group. Additional information will be forthcoming.

Historic Contract Information (Kathy Waldrop) - Major site/facility management contractors sometimes change and the DOE contract numbers associated with these contracts change as well. OSTI stores the contract numbers and contractor information in an authority and the contract number is one of the key ways that OSTI identifies a collection of work for a particular contractor site/facility.

To facilitate an OSTI review and update of this information, Kathy will send the contract numbers that OSTI has on record for each site to the STI Manager for review. STI Managers will be asked to provide additional information so that OSTI will have accurate information for each site in terms of previous contract number(s), previous contractor name(s) for the facility while that contract number is active, associated site/facility name(s) during a particular timeframe, and if at all possible the dates the contracts were in effect.

2012 STIP Working Meeting (Kathy Waldrop) - The meeting will be held the week of April 16, 2012, in Augusta, Georgia at the Partridge Inn <http://www.partridgeinn.com/>. Kevin Schmidt, STI Manager for Savannah River Site and Debbie Caver, TIO for Savannah River Operations Office will host the meeting. Reservations must be made by March 16, 2012.

There will be at least one full-day of training and STIP-related sessions (i.e., STIP Orientation, DOE Only and DOE Contractor Only Meetings). There may also be an opportunity for a tour at Savannah River prior to the two-day Working Meeting which will be held Wednesday, April 18 - Thursday, April 19.

Miscellaneous-

Classified STI - David Bellis reported that the Classified E-Link development and internal testing is completed. The ESN administrators are working on steps to deploy it on ESN. Once deployed, OSTI will seek external testers. In the interim, classified and UCNI reports can be submitted using the Form 241.5 and emailing the form and the electronic text via classified email. Two sites have successfully done this so far.

The DOE Order 452.8 *Control of Nuclear Weapon Data* has been issued and is available on the DOE Directives website. There are requirements with respect to weapon data and STI.

The Don Cook memo to LLNL, LANL, SNL, and NSTec was discussed. It was mentioned that a second memo to the NNSA plants is in draft. OSTI has offered to the NNSA any assistance in implementing the requirements of the memo with respect to classified STI.

It was suggested that if any sites want to start a classified working group, they can contact Kathy Waldrop or David Bellis.

Official Use Only, Exemption 2, in DOE is mostly gone following a Supreme Court ruling. DOE's Office of Classification can provide more guidance. Exemption 2 as Circumvention of Statute is gone, mostly replaced by Exemption 7, Law Enforcement. The AN 241s still have the old Exemption 2, so it needs to be changed. A group will be formed to address this needed change.

Migration of Historical Metadata - OSTI continues to migrate historical records, and the next set ready to go is translations. It appears that most sites did NOT get permission for the original journal's permission to publish the translation, so we will have to put translations in a DOE-and-DOE-contractors-only system. If you disagree or have other thoughts, contact Sharon.

OSTI can now provide usage data for sites documents, and plan to do this in the near future.

