

1. DOE CONTRACT OR GRANT NUMBER \_\_\_\_\_  
      ' New Contract              ' Continuation/Revision
  
  2. BUDGET AND REPORTING (B&R) CODE \_\_\_\_\_
  
  3. PRINCIPAL INVESTIGATOR  
 A. Last \_\_\_\_\_ First \_\_\_\_\_ MI \_\_\_\_\_  
 B. Affiliation \_\_\_\_\_  
 C. Address \_\_\_\_\_ Zip \_\_\_\_\_  
 D. Phone: Commercial \_\_\_\_\_ FAX \_\_\_\_\_  
 E. E-Mail Address \_\_\_\_\_
  
  4. DOE SPONSORING OFFICE (e.g., ER-34) \_\_\_\_\_
  
  5. PROJECT TITLE  
 \_\_\_\_\_
  
  6. PROJECT DESCRIPTION
  
  7. ASSOCIATED REFERENCE NUMBER \_\_\_\_\_
  
  8. OUT YEAR COST ESTIMATE (in whole dollars) \_\_\_\_\_
  
  9. NON-DOE CONTRIBUTION (percentage whole number) \_\_\_\_\_
  
  10. PUBLICATION \_\_\_\_\_
  
  11. DATE \_\_\_\_\_

# **INSTRUCTIONS**

## **NOTICE OF ENERGY RD&D PROJECT**

### Notice

Complete all data elements on this form and send to the U.S. Department of Energy, Office of Scientific and Technical Information, Post Office Box 62, Oak Ridge, TN 37831. The information provided is used to report on-going DOE-sponsored search to the DOE, U.S. Government, and public sectors.

1. DOE CONTRACT OR GRANT NUMBER. The DOE Contract or Grant number under which the work is being performed. Check the correct block for new contract or continuation/revision of a prior contract.
2. BUDGET AND REPORTING (B&R) CODE. Alphanumeric code(s) which is used for tracking costs.
3. PRINCIPAL INVESTIGATOR
  - A. Name of person chiefly responsible for the performance of the project.
  - B. Provide a company or institution name of the organization performing the work.
  - C. Provide the street address and zip code.
  - D. Give telephone number, including area code, and if you have a FAX number, please include it.
  - E. If you have an Internet electronic mail address, please include it.
4. DOE SPONSORING OFFICE. List the DOE organization that is funding the work. (Example: ER-34)
5. PROJECT TITLE. Be as specific as possible. Use words that are descriptive of the work done.
6. PROJECT DESCRIPTION. Include objectives, approach, and expected results. Quantify where possible.
7. ASSOCIATED REFERENCE NUMBER. Provide other related numbers, if any, pertaining to the project.
8. OUT YEAR COST ESTIMATE. Provide next Fiscal Year estimated costs for the project and out year requests in whole dollars; Example: FY XXXX-50000.
9. NON-DOE CONTRIBUTION. Provide non-DOE cost share amount over the life of the project as a percentage whole number.
10. PUBLICATIONS. Provide citations to published articles, if any, about the project.
11. DATE. Record the date this form was completed or updated.

### OMB Disclosure Statement

Public reporting burden for this collection of information is estimated to average 30 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Office of Information Resources Management Policy, Plans, and Oversight, HR-422--GTN, Paperwork Reduction Project (1910-1400), U.S. Department of Energy, 1000 Independence Avenue) S.W., Washington, DC 20585; and to the Office of Management and Budget (OMB), Paperwork Reduction Project (1910-1400), Washington DC 20503.