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Electric Corporation

Advanced Power Systems  
Divisions

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WMCO:MBB:85-003

December 4, 1985

DOE/OR/21620--T1-P1, 2

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SUBJECT: WESTINGHOUSE MATERIALS COMPANY (WMCO) OF OHIO  
BI-WEEKLY REPORT FOR CONTRACT NO. DEAC05-860R21620

Gentlemen:

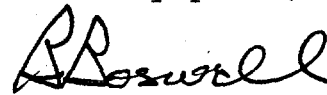
Forwarded herewith are copies of the WMCO Transition Action Report No. 2, dated December 4, 1985, covering the period November 15, 1985 thru November 29, 1985, for Contract No. DEAC05-860R21620. The report is arranged to the following index and covers detail accomplishments, planned activities for the next report period and perceived problems:

1. Operations and Maintenance
2. Human Resources
3. Community Involvement
4. Environment, Safety and Health
5. Security and Safeguards
6. Finance
7. Legal and Contracts Management
8. Engineering and Construction
9. Management Control Systems
10. Quality Assurance
11. Waste Management
12. Productivity Retention Program
13. Purchasing
14. Liaison with Customers of FMPC (Users) and DOE
15. Develop Definitive 9-Month Program Plan (Jan-Sept, 1986)

The Bi-Weekly Work Task Status Sheets (attachments A) detail the percent of time remaining on each work task and WMCO reported percent completion.

If there are any questions on the material presented in this report, please contact me.

Sincerely yours,

  
Bruce Boswell, President

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MASTER

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December 4, 1985  
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## 1. OPERATIONS & MAINTENANCE

### STATUS AND FUTURE PLANS

#### o Evaluate Operating Procedures

Reviews have continued including discussions with QA, Production Technology and the Operations Engineering Support group. Interim milestones are being revised to reflect current findings; the task will remain on schedule for a mid-February completion.

Preliminary conclusions are that responsibility for S.O.P.'s should be consolidated in the operations group and upgrading the existing S.O.P. system and documents will likely require the temporary addition of outside expertise to accomplish promptly.

#### o Capability/Yield Assessment

This phase of the transition effort is essentially complete, on schedule. By 12/09/85 a summary of current capacity estimates vs. recent performance history will be available to use as a baseline for the Restoration Plan Review Task below.

#### o Review Condition of Site and Equipment, and Prioritize E.S. & H. Corrective Actions

These tasks are being conducted in parallel and will be addressed collectively in this and all future reports.

As noted in the WMC/DOE meeting of 11/22/85, this effort will extend beyond the current scheduled completion. A revised plan has been developed and completion is now scheduled for 01/20/86. Intermediate events include completion of on-going in-situ reviews, 12/23/85; first draft of recommended priority action list, 01/06/86; and final report, 01/27/86.

#### o Restoration Plan Review

Work continues on compiling an integrated facility plan. This effort is critical to assure that existing plans will satisfy FMPC's future production needs. At present, no such plan exists or was contemplated. This effort is now targetted for early February completion. Detailed milestones are being developed to measure intermediate progress and will be available 12/16/85.

- o Training

This program is currently on schedule. A staffing problem has developed which could delay completion; however, the situation is being addressed and will be resolved by 12/09/85.

- o Preventative Maintenance Program and Assess Maintenance Program

These efforts are being carried out jointly and will be so reported. Reviews of existing FMPC programs have been completed as well as an assessment of the PM development program. Development of recommended program changes based on industry experience has begun. Milestones for the balance of the maintenance transition effort are as follows:

- o Identify a proposed PM plan based on industry experience - 12/09/85
- o Evaluate FMPC's plans against this standard - 12/23/85
- o Recommend actions to upgrade FMPC's maintenance programs - 01/13/86

#### PERCEIVED PROBLEMS

- o The lack of an integrated facilities plan leads to uncertainty whether the future production needs have been properly addressed. This uncertainty is magnified by the knowledge that much of this "Facility Plan" was keyed off regulatory need. The study noted earlier to be completed in early February should relieve the uncertainty but could identify short-term production problems which have not been addressed.
- o The role of operations personnel; below the staff level, in facility planning has been largely nil. It is imperative that the role be expanded and in a fashion to provide timely input without impeding production.
- o Short-term production planning must become more structured. Present methods will not be able to cope with the major facility upsets which may result from upgrade over the next several years.
- o It is likely that considerable "team building" will be required to erase the maintenance/operations barrier. This could necessitate the use of outside consultants to expedite the process.

## 2. HUMAN RESOURCES STATUS REPORT

### ACCOMPLISHMENTS

- o The Trades Council settlement has not been signed off due to language interpretations of several articles. This has delayed our review of the total contract as well as the intent of the language. Sign-off is anticipated by NLO during the week of December 2; our review will immediately follow, as well as the communication to Management of the language and intent.
- o Our first meeting with the Union officers will take place on December 5th during dinner. This "get acquainted" meeting will include several key Westinghouse staff as well as the Union officers.
- o Initial meetings with the NLO PR Department have been completed, including discussions with each associate. Identification of the new Human Resource Department will be completed during the week of December 2nd.
- o The Transition Safety Committee will be identified (management members) by December 6th. Health & Safety issues will be examined as an on-going project.
- o The WMCO team was presented to the Fernald employees via all-employee meetings as well as in the November issue of "Atom Briefs".
- o To facilitate internal communications on an on-going basis, the Manager - Communications in the Community Affairs Group will report dotted line to the WMCO HR Manager.
- o Relocation of Westinghouse staff continues on schedule.
- o Excellent progress was made on Appendix A during meetings with Russ Morrel (DOE) and Gordon Beecher (WMCO) and Bill Quinn (Westinghouse Nuclear Center HR Manager) on November 21st and 22nd. We anticipate that the Appendix will be signed early in December.

- o Review of the human resource needs continues on schedule. Several transition members will be brought in during the week of December 2nd to assist in the employment/recruiting, organizational development and benefits areas. We continue close coordination with the NLO Training Supervisor regarding supervisory/human resource training.
- o Our review of Union/Management Relationships continues on schedule. During the next period, we will concentrate on grievance history, first line supervision involvement, grievance handling, etc.
- o Coordination of Benefits among NLI, Metropolitan and Westinghouse continues. Transfer of all benefits appears relatively straightforward except for the Savings (Thrift) Plan over which there are on-going negotiations regarding the method by which the Plan will be set up, issuance of NLI stock, assumption of Westinghouse stock, etc. Resolution of all benefits questions is scheduled for end of December with communiques to all employees before that date.
- o We are assisting the Training Supervisor in setting up a pilot group for a management developmental series. We continue to work with the NLO Training Group in their overall plans and development.
- o Still to be resolved is the overall organization strategy for technical skills training. NLO has previously (early 1985) identified the Personnel Division's Training Department as having total coordination responsibility for all training, including management development, trainer certification, record keeping, etc. A contract for an outside consultant to conduct a job task analysis study is due to be released in early December.
- o WMC0 plans to place technical skills training responsibility within the Production Operations Division. During December we will coordinate all these efforts to insure an effective transition with as little interference as possible.
- o All work tasks in the Human Resources area are on schedule.

#### MAJOR TASKS FOR FUTURE TWO WEEKS

- o Efforts during the next two weeks will focus on continuation of the activities discussed above.
- o Prepare outline for final phase-in report.

#### PERCEIVED PROBLEMS

- o None, other than those indicated above.

### 3. COMMUNITY INVOLVEMENT

#### ACCOMPLISHMENTS

- o A near term Community Action Plan was completed and transmitted to DOE. It contains a detailed schedule for planned meetings with site neighbors; local, state and federal officials, community leaders and the press. As the FMPC employees will be the first to observe improvements introduced by WMCO, the near term plan emphasizes employee communications so they can better serve as FMPC ambassadors in their communities.
- o Initiated a design study to recommend general interior and exterior site building color/painting treatments. Particular attention was directed at improvements to the cafeteria, administration building and overall site appearance as viewed from the road.
- o Completed WMCO stationery and business card production.
- o Completed design for FMPC road signs and reviewed with DOE. Will be released for fabrication and erection by 01/02/86.
- o All activities are proceeding as scheduled with the exception of the community visits which have been delayed.

#### MAJOR TASKS IN FUTURE TWO WEEKS

- o Conduct key community leader meetings with Jim Reafsnnyder and Bruce Boswell to include visits to DOE-HQ key staff; U.S. Congressmen Glenn and Metzenbaum, Luken and Kindness; and selected local leaders.
- o Meet local neighbors whose property serves as environmental monitoring points.
- o Meet with hospital, sheriff and fire department personnel who support FMPC during emergencies.
- o Prepare an outline for final phase-in report.

#### PERCEIVED PROBLEMS

- o None

#### 4. ENVIRONMENT, SAFETY AND HEALTH

##### ACCOMPLISHMENTS

- o Completed reviews of in-vivo, bioassay and external exposure dosimetry procedures and data.
- o Completed reviews of 1985 Incident Investigation Reports
- o Completed reviews EPA & DOE correspondence relative to environmental issues
- o Completed review of ORAV Environmental Review and Geotrans Report
- o Reviews of other areas are continuing and remain on schedule.

##### MAJOR TASKS IN FUTURE TWO WEEKS

- o Complete review of FMPC Emergency Plan
- o Indoctrinate WMCO Staff on their roles in the Emergency Plan.
- o Initiate development of WMCO E.S. & H. plan for nine-month contract.
- o Review December, 1985 M C & A inventory.
- o Prepare outline for final phase-in report.

##### PERCEIVED PROBLEMS

- o NLO is planning to initiate voluntary self-monitoring on December 9, 1985. WMCO will assess preparedness for this effort. It will be man power intensive for NLO.

## 5. SECURITY AND SAFEGUARDS

### ACCOMPLISHMENTS

- o Inventory of all weapons including automatic weapons has been completed and copies on file signed off by NLO Training Sgt.
- o Department of Energy Chief Instructor of the Security Central Training Academy conducted a one day seminar on Limited Arrest Authority and Deadly Force to eleven supervisors of the Security Office, one member of Health and Safety and Mr. John Greulich from Legal Counsel. All 41 security inspectors will receive the same training from NLO Training Sgt. in the near future. NLO video taped complete session.
- o Have finalized recommendation for new organization structure for Security and Safeguards Office which will be similar to other DOE and Westinghouse facilities.
- o Contacts with Westinghouse Corporate Security Officer and other Westinghouse DOE facilities continue as it pertains to WMCO security operations.
- o On site contact with DOE Security Specialist from Oak Ridge. Security policy and procedures discussed. An effort is being made by DOE Oak Ridge to expedite WMCO security clearances.
- o All work tasks in the Security and Safeguards area are on schedule.

### MAJOR TASKS IN FUTURE TWO WEEKS

- o Determine access control badge procedure to include state of the art Weigand wire principal for potential computer use at a later date.
- o Design new badge format, as well as new security patch for uniforms, using W and WMCO letters.
- o Continue assessment of plant protection and include Sandia/DOE recommendation, if appropriate.
- o Identify WMCO Managers to meet and discuss April 15, 1984 FMPC Emergency Plan NLCO-1129 and update.
- o Prepare outline for final phase-in report.

#### OPERATIONAL REQUIREMENTS

- o Change policy to include inspection of Security Inspectors prior to post assignment and maintain written log of information to pass on to next shift Sergeant.

## 6. FINANCE

### ACCOMPLISHMENTS

- o On Friday, November 15, met with ORO DOE representatives in Finance, Budget, Property, and Management Information Systems to discuss their perceptions of FMPC. All comments were favorable with the exception of the Budget Department where significant weaknesses were pointed out by the DOE representatives.
- o A preliminary review of the budgeting process at FMPC reinforced the concern expressed by DOE at ORO. The budgeting process currently in use at the FMPC appears to be on a total plant basis with no detail at the division or department level. A detail review of the budgeting process will begin on 12/02 and will be completed by 12/16. At the completion of this review, an action plan will be developed to institute budgeting and cost collection at a level of detail to allow management visibility of the financial status at FMPC.
- o Meetings were held with individual managers in the finance organization to review existing policies and to develop an understanding of the existing accounting systems. As a result of these meetings, it is apparent that much computerization of existing tasks is needed. Examples are the use of a manual subledger in cost accounting and the hand signing of accounts payable checks.
- o A review of the FMPC limits of authority revealed that no site wide LOA exists. A procedure will be developed and a master LOA will be instituted.
- o A review of property and inventory records which was scheduled for 11/25-12/09 has been rescheduled for completion by 12/15.
- o All necessary interfaces between WMCO and Westinghouse Headquarters have been established. A Federal identification has been applied for and all required forms for state taxes, unemployment compensation, etc. are being prepared.
- o Existing payroll procedures and programs have been reviewed and determined to be adequate. Improvements, such as use of computerized checks, will be considered for implementation after take over.

- o A six-month supply of check stock for hourly and salary payroll and general use has been ordered with delivery scheduled for 12/19. A check signature plate has been ordered by Westinghouse Treasury.
- o Meetings were held with the FMPC Budget Department to review overhead rates, year to date expenditures versus budget, and plans for the remainder of fiscal 1986. This meeting further confirmed the inadequacy of the budget process as discussed in the second accomplishment with the following observations:
  1. FMPC does not have rates; costs are accumulated on an actual basis.
  2. Budgeting is on a total year basis.
  3. Current cost reporting and budget system do not allow for quick determination of financial status.
- o All work tasks in the Finance area are on schedule

#### MAJOR TASKS IN FUTURE TWO WEEKS

- o The major effort in the next two weeks will be the detail review of the budgeting system. This review will require coordination with Program Control to ensure that cost can be budgeted and reported in a level of detail that will provide adequate financial visibility.
- o Prepare outline for final phase-in report.

#### PERCEIVED PROBLEMS

- o No major perceived problems at present time.

## 7. LEGAL AND CONTRACTS MANAGEMENT

### STATUS AND FUTURE PLANS

- o 70% complete in review of existing organization; development of a contract reporting structure should be completed by the last week of December.
- o Met with DOE on November 12th to negotiate the contract and will meet again with DOE on December 10 to conclude negotiations; currently the personnel appendix for the contract is virtually complete.
- o Met with NLO and DOE Counsel on November 24; will meet again with DOE and NLO on December 3 to discuss all outstanding litigation action; anticipate complete debriefing of NLO background file by 3rd week of December.
- o Will review patent regulations and policies of NLO by middle of December and make any necessary recommendations associated there with by December 31.
- o Met with Kellogg-Rust on November 26 to negotiate the definitive subcontract; will meet with DOE on December 5 to explain current status of negotiations; will receive Rust's cost proposal no later than December 13 at which time will review and submit appropriate cost figures to DOE by December 16.
- o Met with NLO Counsel on November 24. Westinghouse General Counsel will again meet with NLO Counsel at Fernald on December 5; visits to Westinghouse headquarters will be scheduled after December 5 meeting.
- o All work tasks in the Legal and Contracts Management area are on schedule.

### MAJOR TASKS IN FUTURE TWO WEEKS

- o Prepare outline for final phase-in report.

### PERCEIVED PROBLEMS

- o There are no perceived problems.

## 8. ENGINEERING AND CONSTRUCTION

### ACCOMPLISHMENTS

- o DOE Engineering would like to discuss with us our plans for buildup and upgrading of the FMPC Engineering staff.
- o Westinghouse will assume full responsibility for the conduct of independent design reviews.
- o The Westinghouse Project Managers should have full responsibility and authority to act as the integrating manager on all line item projects. Recognition of this role within Westinghouse and the DOE is required for them to be effective.
- o Improvements are needed in change control, cost establishing, the preparation and implementation of Integrated Systems Test Plans, utilization of State-of-the-Art technology, and the effectiveness of our use of engineering subcontractors.
- o The current system for initiating and controlling construction work was outlined by the head of DOE Construction. The need for DOE guidance in setting up the process to be utilized by Westinghouse and Rust was recognized. Significant progress was made in defining the future interface between Westinghouse and Kellogg-Rust in carrying out construction work at FMPC. A draft contract was prepared and is currently being reviewed. A list of construction projects anticipated to be carried out by Kellogg-Rust in the January to September 1986 time frame was prepared in conjunction with NLO. These projects totalled \$18.9 million. Work on further defining the split between procurement and direct labor for these construction activities is in progress.
- o All work tasks in the Engineering and Construction area are on schedule.

### MAJOR TASKS IN FUTURE TWO WEEKS

- o A draft of the proposed Westinghouse/Rust Contract will be forwarded to the DOE.
- o A draft 9-month plan for engineering, construction, and technical service activities will be prepared.

- o Prepare outline for final phase-in report.

#### PERCEIVED PROBLEMS

- o A significant amount of direct interaction with current engineering personnel is essential to determine their areas of expertise and problems affecting their productivity. Such contact does not seem prudent at this time, since it would detract from their ability to carry out their on-going projects. Recommendations for significant changes from the existing DOE/NLO plans for organization, staffing, and training for Projects and Technical Services should, therefore, be delayed until the first calendar quarter of 1986.

## 9. MANAGEMENT CONTROL SYSTEMS

### ACCOMPLISHMENTS

- o Program Control and the Controller's Department will be developing an integrated Management Control System that budgets and collects cost at a more detailed level than currently available. A small review committee of selected Westinghouse personnel will be requested to prepare a recommendation on what the Management Control System should do and how to design and implement the system. A work breakdown structure of all work will be available as a result of identifying manageable work tasks for the 9-month Program Plan. Refer to Item No. 15.
- o Attended the FY 1988 Budget meeting with ORO and NLO Personnel.
- o All work tasks in the Management Control Systems are on schedule.

### MAJOR TASK IN FUTURE TWO WEEKS

- o Identify the review committee for identifying the Management Control System required at FMPC.
- o Prepare outline for final phase-in report.

### PERCEIVED PROBLEMS

- o None at this time.

## 10. QUALITY ASSURANCE

### ACCOMPLISHMENTS

- o Completed basic interviews with key NLO QA management and supervisory personnel to develop understanding of charters, authorities and responsibilities of the FMPC QA organizations.
- o Completed review of the NLO Quality Assurance Program Manual and various QA/QC Department status reports relative to NQA-1 requirements to determine the effort needed to bring the NLO Program into compliance.
- o Completed reviews of WINCO, WVNS, and WHC QA Programs to develop bases for recommendations to upgrade the NLO QA Program. A report to describe the extent of rework that is required will be completed after discussions with K-R QA personnel in early December.
- o Started review of 1984 DOE Task Force Report and the associated NLO responses. Copies of selected audit documentation have been requested from the NLO QA/QC Department for review.
- o NLO quality improvement initiatives were reviewed. Some task teams have been formed to resolve critical quality problems. However, no formal quality improvement program exists.
- o All work tasks in the Quality Assurance area are on schedule.

### MAJOR TASKS IN FUTURE TWO WEEKS

- o Complete discussions with K-R QA personnel and issue a report on the extent of rework required to upgrade the NLO Program to NQA-1 compliance.
- o Complete reviews of QA audit reports and 1984 DOE Task Force Report with NLO responses. Determine characteristics of NLO audit program.

- o Develop recommendations to design WMCQ Quality Assurance Program and Manual.
- o Prepare outline for final phase-in report.

#### PERCEIVED PROBLEMS

- o A systematic corrective action program to analyze trends and root causes of minor events and deviations does not exist at NLO.
- o Evidence exists that procedural violations are overlooked to maintain favorable departmental relationships.
- o Operating procedures for the QA/QC Department do not exist, but some methods of operation have been directed by individual letters.
- o No formal quality improvement program exists. However, task teams have been established to resolve critical quality problems (e.g. dust collector bag committee).
- o No work place meetings have been conducted at any level in QA.

## 11. WASTE MANAGEMENT

### ACCOMPLISHMENTS

- o A meeting was held with the DOE and the A/E on 11/25/85 for preliminary discussions on the LLWPSS.
- o The A/E report on the structural condition of the silos was reviewed this week. An immediate action plan has been developed (to deal with anticipated snow loads this winter) as well as an intermediate plan (approximately 3 to 4 years) for assuring that the material in these silos does not become a more difficult environmental problem. The long term solution to this waste problem will be identified this year.
- o Preliminary assessment of the required Waste Management budgets for FY86 as compared to funding is about 50% complete.
- o All work tasks in the Waste Management area are on schedule.
- o A Project Manager position has been identified and the position described. Some potential candidates for these positions have been identified.

### MAJOR TASKS IN FUTURE TWO WEEKS

- o Continue working Waste Management milestones and proposed budgets.
- o Attend a DOE Environmental Safety & Health Planning & Budgeting Workshop the 3rd and 4th of December.
- o Prepare an outline for the final phase-in report.

### PERCEIVED PROBLEMS

- o The A/E contract for Title I, II and III design of the Low Level Waste Processing and Shipping System is currently being negotiated by DOE. The work is expected to begin in January, 1986. A preliminary review of the Project Management Plan (which should define the procedures and interfaces between the FMPC, the A/E and the DOE and other project participants) indicates a substantial amount of work remains before this document can perform its intended function.

## 12. PRODUCTIVITY RETENTION PROGRAM

### ACCOMPLISHMENTS

- o The data gathering phase of this activity is nearing completion. Information, project definitions, schedules, funding and staffing levels have been received. Eight of the subprograms within Package I and Package II have been reviewed based on interviews with the NLO Project Engineers, DOE Project Engineers, Jacobs Engineering Project Engineers, Martin Marietta personnel, and current NLO management.
- o A list of 40 steps involved in approving and completing Line Item Projects at FMPC has been prepared. A review of the NLO Project Engineering Procedures Manual is currently in progress to determine areas where current procedures are inadequate or inconsistent with how the DOE and Westinghouse would like to carry out future projects.
- o An outline for the Phase-in Report on Productivity Retention has been drafted.
- o All work tasks in the Productivity Retention Program are on schedule.

### MAJOR TASKS IN FUTURE TWO WEEKS

- o We will continue to attend NLO/DOE meetings related to Productivity Retention (PRP) Subprograms. A short written status summary (one to three pages) will be requested from the responsible NLO Project Engineer on each PRP subprogram.
- o Draft recommendations for improving the process for implementing PRP subprogram will be reviewed with appropriate Westinghouse, DOE, and NLO personnel.

### PERCEIVED PROBLEMS

- o None at this time.

### 13. PURCHASING

#### ACCOMPLISHMENTS

- o Received DOE approval of the form of Assignment Letter to be utilized for all NLO purchase orders and subcontracts.
- o Completed detailed review of NLO Purchasing system. Instituted use of the telephone bid system for all orders under \$500.
- o Completed review of the NLO subcontract manual; review assessment is that few changes are required at this time.
- o Finalized draft of subcontract for Rust Engineering; discussions with DOE continue.
- o All work tasks in the Purchasing area are on schedule.

#### MAJOR TASKS IN FUTURE TWO WEEKS

- o Begin written report on entire Procurement system.
- o Recommend final organization format for Administrative Services.
- o Issue Assignment Letter to suppliers.
- o Prepare outline for final phase-in report.

#### PERCEIVED PROBLEMS

- o Identification and transfer of qualified procurement personnel to support subcontract administration.
- o Identification of new management personnel required for the reorganization of Administrative Services

#### 14. LIAISON WITH CUSTOMERS OF FMPC (USERS) AND DOE

##### ACCOMPLISHMENTS

- o As previously reported, the interfacing disciplines between the FMPC and the users have been identified. The key FMPC personnel and their corresponding counterparts for the users and the Department of Energy have also been identified. The interfacing disciplines key personnel counterparts will be published to the WMC0 staff by the 4th of December.
- o The initial review of the needed policies and procedures was completed. The basic policy will be that formal correspondence with regulating agencies will go through the DOE Site Manager.
- o The review user needs, such as product delivery and quality requirements, have been completed.. WMC0 will continue to participate in regularly scheduled user meetings or as necessary if a quality problem arises.
- o The WMC0 staff have been requested to identify, based on our review during the phase-in, critical administrative and technical areas requiring attention. This review has been initiated and is expected to be completed by December 13. For those critical areas identified, necessary corrective actions and work tasks will be specified in the 9-month program. The other part of this task is to obtain from the FMPC users their views on critical administrative and technical areas at the FMPC which require attention. Meetings with the Site Managers of the user groups will be scheduled, and if possible, held during the phase-in period. Meetings will also be held with DOE Site Managers at the user locations.
- o The priority administrative and technical efforts and required milestones will be identified in the 9-month program to be submitted for DOE concurrence by the end of December.
- o Initial discussions with cognizant DOE personnel to obtain their opinions and priorities have been completed. All meetings to obtain DOE opinions and priorities are scheduled to be completed by December 13, 1985.
- o The review of users short and long term plans was completed on November 15, 1985.

- o All work tasks related to Liaison with Customers of FMPC are on schedule.

#### MAJOR TASKS IN FUTURE TWO WEEKS

- o Efforts during the next two weeks will focus on continued liaison with customers of FMPC and DOE.
- o Prepare outline for final phase-in report.

#### PERCEIVED PROBLEMS

- o No major perceived problems at present time.

## 15. DEVELOP NINE-MONTH PROGRAM PLAN

### ACCOMPLISHMENTS

- o Issued an informational memo to initiate action for preparing the Program Plan. The information identified budgetary data for use in planning the January to September work.
- o All work tasks for the Nine-Month Program Plan are on schedule.

### MAJOR TASKS IN FUTURE TWO WEEKS

- o Will initiate preparation of the Program Plan data with a meeting on December 3rd. Program Control will use six temporary people to assist in documenting the resources and schedules for all the subtasks that are required during the nine months.
- o Prepare outline for final phase-in report.

### PERCEIVED PROBLEMS

- o None at this time.

## (ATTACHMENT "A")

BI-WEEKLY WORK TASK STATUS SHEET  
04-Dec-85  
\* WILL CONTINUE BEYOND 75 DAY PHASE-IN

REPORT DATE:

DEPARTMENT MANAGER

1	OPERATION & MAINTENANCE	BRITTON	WORK TASK	START DATE	STOP DATE	DAYS IN TASK	DAYS LEFT IN TASK	PERCENT TIME REMAINING IN TASK	REPORTED PERCENT COMPLETION
	A. EVALUATE OPERATING PROCEDURES (OPERATION & MAINTENANCE)			06-Nov-85	10-Feb-86 *	96	68	70.8%	50.0%
	B. ASSESS UNIT OPERATIONS FOR CAPACITY AND YIELD			08-Nov-85	11-Dec-85	33	7	21.2%	75.0%
	C. REVIEW CONDITION OF FMPC SITE AND EQUIPMENT			08-Nov-85	27-Jan-86 *	80	54	67.5%	33.3%
	D. ASSESS UNIT OPERATIONS TO PRIORITIZE ES&H CORRECTIVE ACTION		COMBINED WITH C						
	E. REVIEW RESTORATION PLANS AND RE-PRIORITIZE TO OPTIMIZE LOAD RAMP ATTAINMENT			18-Nov-85	03-Feb-86 *	77	61	79.2%	33.3%
	F. DEVELOP INTEGRATED MANAGEMENT CONTROL PLAN			COMBINED WITH ACTIV NO.			9		
	G. EVALUATE QUALIFICATION AND TRAINING REQUIREMENTS AND DEVELOP PLAN FOR IMPLEMENTING TRAINING			06-Nov-85	13-Jan-86 *	68	40	58.8%	40.0%
	H. PLAN PREVENTATIVE MAINTENANCE PROGRAM USING STATISTICAL ANALYSIS TECHNIQUES			11-Nov-85	02-Dec-85	21	0	0.0%	100.0%
	I. ASSESS MAINTENANCE STRATEGY REVIEW			07-Nov-85	02-Dec-85 *	25	0	0.0%	100.0%
	J. MAINTENANCE ASSESSMENT PROGRAM			09-Dec-85	13-Jan-86 *	35	40	100.0%	100.0%

## (ATTACHMENT "A")

## BI-WEEKLY WORK TASK STATUS SHEET

04-Dec-85

REPORT DATE:

\* WILL CONTINUE BEYOND 75 DAY PHASE-IN

DEPARTMENT	MANAGER	WORK TASK	START DATE	STOP DATE	DAYS IN TASK	DAYS LEFT IN TASK	PERCENT TIME REMAINING IN TASK	REPORTED PERCENT COMPLETION
2	HUMAN RESOURCES	BEECHER						
		A. UNION CONTRACT-IF SETTLED BEFORE WESTINGHOUSE TAKEDOVER						
		1. REVIEW SETTLEMENT	08-Nov-85	26-Dec-85	48	22	45.8%	50.0%
		2. COMMUNICATE TO MANAGEMENT	11-Nov-85	31-Dec-85	50	27	54.0%	50.0%
		3. MEET WITH UNION MEMBERSHIP	03-Nov-85	13-Dec-85	40	9	22.5%	0.0%
		4. MEET WITH INDUSTRIAL RELATION TEAM	08-Nov-85	31-Dec-85	53	27	50.9%	100.0%
		5. IDENTIFY HEALTH/SAFETY ISSUES	11-Nov-85	31-Dec-85	50	27	54.0%	40.0%
		B. INITIAL NLO CONTACTS						
		1. ESTABLISH INTERFACE BETWEEN HUMAN RESOURCES & COMMUNICATE RELATIONS	18-Nov-85	16-Dec-85	28	12	42.9%	50.0%
		2. COMMUNICATE THE NEW WESTINGHOUSE TEAM TO FERNALD EMPLOYEES	07-Nov-85	19-Dec-85	42	15	35.7%	66.7%
		3. MANAGEMENT TEAM GETS INTO WORK AREA	04-Nov-85	31-Dec-85	57	27	47.4%	50.0%
		4. FAMILIARIZATION OF WESTINGHOUSE INTO FERNALD	11-Nov-85	29-Nov-85	18	0	0.0%	100.0%
		C. RELOCATION PROCESS						
		1. MAKE CONTACT WITH RELOCATION PEOPLE AT WESTINGHOUSE HEADQUARTERS	06-Nov-85	31-Dec-85	55	27	49.1%	66.7%
		2. BEGIN RELOCATION PROCESS	08-Nov-85	31-Dec-85	53	27	50.9%	66.7%
		D. DOE INTERFACE	06-Nov-85	31-Dec-85	55	27	49.1%	83.3%
		E. HUMAN NEEDS	04-Nov-85	31-Dec-85	57	27	47.4%	57.1%
		F. UNION MANAGEMENT RELATIONSHIPS	10-Nov-85	31-Dec-85	51	27	52.9%	40.0%
		G. BENEFITS	06-Nov-85	31-Dec-85	55	27	49.1%	60.0%
		H. TRAINING	10-Nov-85	31-Dec-85	51	27	52.9%	50.0%

## (ATTACHMENT "A")

BI-WEEKLY WORK TASK STATUS SHEET  
04-Dec-85  
\* WILL CONTINUE BEYOND 75 DAY PHASE-IN

REPORT DATE:

DEPARTMENT	MANAGER	WORK TASK	START DATE	STOP DATE	DAYS IN TASK	DAYS LEFT IN TASK	PERCENT TIME REMAINING IN TASK	REPORTED PERCENT COMPLETION
3	COMMUNITY INVOLVEMENT	WOODS						
		A. INTRODUCTION TO COMMUNITY VIA PRESS CONFERENCE	07-Nov-85	01-Nov-85	-6	0	0.0%	100.0%
		B. DEVELOP WMCO COMMUNITY INVOLVEMENT POLICY	07-Nov-85	31-Dec-85	54	27	50.0%	50.0%
		C. MEET WITH LOCAL SUPPORT AGENCIES TO BEGIN OR CONTINUE COOPERATIVE AGREEMENTS	08-Nov-85	04-Dec-85	26	0	0.0%	40.0%
		D. MEET KEY COMMUNITY LEADERS AND DISCUSS ISSUES AND THEIR NEEDS	04-Nov-85	22-Nov-85	18	0	0.0%	0.0%
		E. ESTABLISH A PROGRAM FOR ISSUANCE OF NEWS RELEASES ON WMCO ACTIVITIES AND DETERMINE PROPER CHANNELS AND CLEARANCE PROCEDURES	08-Nov-85	13-Dec-85	35	9	25.7%	33.3%
		F. ESTABLISH INTERFACE BETWEEN WMCO AND WESTINGHOUSE CORP. COMMUNICATIONS	08-Nov-85	13-Nov-85	5	0	0.0%	100.0%
		G. REVIEW PERSONNEL ASSIGNMENTS & INTERFACES WITH DOE	11-Nov-85	13-Dec-85	32	9	28.1%	33.3%
		H. AUDIT COMMUNITY RELATIONS PRACTICES TO DETERMINE IF COST EFFICIENCIES CAN BE EFFECTED	02-Dec-85	20-Dec-85	18	16	88.9%	0.0%
		I. REVIEW NLO COMMUNITY RELATIONS POLICIES AND PROGRAMS WITH PARTICULAR EMPHASIS ON COORDINATION OF RESPONSE WITH DOE	11-Nov-85	22-Nov-85	11	0	0.0%	100.0%
		J. CREATE NEW POSITION OF MANAGER OF COMMUNITY INVOLVEMENT	03-Nov-85	18-Dec-85	45	14	31.1%	33.3%
		K. REVIEW COMMUNITY INVOLVEMENT BUDGET AND PROJECTED BUDGET NEEDS	11-Nov-85	31-Dec-85	50	27	54.0%	33.3%
		L. PREPARE COMMUNITY INVOLVEMENT PROGRAM AND SUBMIT TPO DOE	02-Dec-85	31-Dec-85	29	27	93.1%	0.0%

## (ATTACHMENT "A")

BI-WEEKLY WORK TASK STATUS SHEET  
04-Dec-85  
\* WILL CONTINUE BEYOND 75 DAY PHASE-IN

REPORT DATE:

DEPARTMENT MANAGER

4 ENVIRONMENTAL BOGAR  
SAFETY, AND  
HEALTH

WORK TASK

START DATE STOP DATE  
DAYS IN TASK DAYS LEFT IN TASK PERCENT TIME REMAINING IN TASK REPORTED PERCENT COMPLETION

A. REVIEW DOCUMENTATION RELATING TO ADEQUACY OF THE HEALTH, SAFETY, AND ENVIRONMENTAL PROTECTION PROGRAM (INCLUDING WORKMEN'S COMPENSATION CASES, RADIOLOGICAL MONITORING RECORDS, PERSONNEL EXPOSURE RECORDS, OUTSTANDING UNION AND NEIGHBOR COMPLAINTS AND UNUSUAL OPERATING OCCURRENCE REPORTS)  
1. OUTSTANDING UNION COMPLAINTS  
2. OUTSTANDING NEIGHBOR COMPLAINTS  
3. UNUSUAL OPERATING OCCURRENCE REPORTS

B. REVIEW STATE OF OHIO AND WITH NLO

C. REVIEW OPERATIONAL & MAINTENANCE PRACTICES TO IDENTIFY ANY HIGH RISKS, UNACCEPTABLE PRACTICES, AND EQUIPMENT DEFICIENCIES RELATIVE TO RADIOLOGICAL/INDUSTRIAL SAFETY & HYGIENE

D. REVIEW DOE ENVIRONMENT, SAFETY, & HEALTH RECOMMENDATIONS AND DETERMINE STATUS OF RESULTING NLO ACTIONS

E. REVIEW NLO CRITICALITY CONTROL PROGRAM INCLUDING PROCEDURES, TRAINING PROCEDURES, EMERGENCY ACTIONS AND HISTORY

F. CONDUCT TRANSFER OF ES&H INFORMATION AND RECORDS ON EMPLOYEES  
1. EXPOSURE REPORTS  
2. ENVIRONMENTAL REPORTS  
3. INDUSTRIAL SAFETY  
4. GENERAL SAFETY

06-Nov-85	18-Dec-85	42	14	33.3%	0.0%
04-Nov-85	16-Dec-85	42	12	28.6%	100.0%
18-Nov-85	31-Dec-85	43	27	62.8%	100.0%
04-Nov-85	16-Dec-85	42	12	28.6%	50.0%
04-Nov-85	31-Dec-85	57	27	47.4%	33.3%
11-Nov-85	23-Dec-85	42	19	45.2%	66.7%
18-Nov-85	16-Dec-85	28	12	42.9%	50.0%
04-Nov-85	31-Dec-85	57	27	47.4%	16.7%

## (ATTACHMENT "A")

BI-WEEKLY WORK TASK STATUS SHEET  
04-Dec-85  
\* WILL CONTINUE BEYOND 75 DAY PHASE-IN

REPORT DATE:

DEPARTMENT	MANAGER	WORK TASK	START DATE	STOP DATE	DAYS IN TASK	DAYS LEFT IN TASK	PERCENT TIME REMAINING IN TASK	REPORTED PERCENT COMPLETION
4 ENVIRONMENTAL SAFETY, AND HEALTH	BOGAR	G. REVIEW AND REVISE NLO EMERGENCY PLAN TO INCORPORATE WESTINGHOUSE KEY PERSONNEL AND INDOCTRINATE STAFF MEMBERS AS TO THEIR ROLE IN THE PLAN	04-Nov-85	12-Dec-85	38	8	21.1%	50.0%
		1. REVIEW EMERGENCY PLAN TO ASSURE COMPLIANCE WITH DOE MANUAL CHAPTER REQUIREMENTS AND PROVIDE WRITTEN REPORT						
		2. INDOCTRINATE STAFF MEMBERS AS TO THEIR ROLE IN THE EMERGENCY PLAN	02-Dec-85	31-Dec-85	29	27	93.1%	0.0%
		H. REVIEW NLO HEALTH AND SAFETY DIVISION PROGRAM INCLUDING THE HEALTH AND SAFETY TRAINING	02-Dec-85	31-Dec-85	29	27	93.1%	16.7%
		I. EVALUATE ALARA PROGRAM	02-Dec-85	23-Dec-85	21	19	90.5%	50.0%
		J. ASSESS EXISTING ENVIRONMENTAL MANAGEMENT PLAN AND PROVIDE RECOMMENDATIONS FOR MODIFICATION AND IMPLEMENTATION	11-Nov-85	23-Dec-85	42	19	45.2%	33.3%

## (ATTACHMENT "A")

BI-WEEKLY WORK TASK STATUS SHEET  
04-Dec-85  
\* WILL CONTINUE BEYOND 75 DAY PHASE-IN

REPORT DATE:

DEPARTMENT	MANAGER	WORK TASK	START DATE	STOP DATE	DAYS IN TASK	DAYS LEFT IN TASK	PERCENT TIME REMAINING IN TASK	REPORTED PERCENT COMPLETION
5 SECURITY, SAFEGUARDS, & ACCOUNTABILITY	WEDDLE	A. BECOME FAMILIAR WITH ORGANIZATION AND OPERATIONAL PROCEDURES OF THE SECURITY DEPARTMENT	06-Nov-85	19-Dec-85	43	15	34.9%	66.7%
		B. ASSESS CAPABILITY WITH REGARD TO PLANT PROTECTION, EMPLOYEE ACCESS, VISITOR CONTROL, & PERIMETER SECURITY, TRANSFER CB AND RADIO LICENSE TO WESTINGHOUSE	06-Nov-85	31-Dec-85	55	27	49.1%	50.0%
		C. ASSESS CAPABILITY OF THE NUCLEAR MATERIALS CONTROL WITH RESPECT TO PHYSICAL PROTECTION AND ACCOUNTABILITY OF NUCLEAR MATERIALS. CONDUCT INDOCTRINATION ON SNM SAFEGUARDS AND ACCOUNTABILITY.	06-Nov-85	31-Dec-85	55	27	49.1%	40.0%
		D. CONDUCT INDOCTRINATION AND ON SITE SECURITY PROCEDURES AND SYSTEMS	08-Nov-85	13-Dec-85	35	9	25.7%	25.0%
		E. REVISE EMERGENCY ORGANIZATION TO INCLUDE WESTINGHOUSE AND DOE	08-Nov-85	20-Dec-85	42	16	38.1%	35.0%
		F. CONDUCT AN INDEPENDENT AUDIT OF ACCOUNTABILITY RECORDS & SYSTEM	TO BE PERFORMED UNDER "E"					
		G. INTERFACE WITH SECURITY PERSONNEL FROM WESTINGHOUSE HEADQUARTERS AND OTHER WASTE MANAGEMENT FACILITIES WHO HAVE EXTENSIVE EXPERIENCE WITH PRECAUTIONS AGAINST ADVERSE SITUATIONS	04-Nov-85	28-Nov-85	24	0	0.0%	50.0%
		H. REVIEW SANDIA NATIONAL LABORATORY & OAK RIDGE OPERATIONS STAFF EVALUATIONS OF FMPC SAFEGUARDS AND SECURITY AND EVALUATE NLO CORRECTIVE ACTIONS TO DATE. BASED ON THESE EVALUATIONS, RECOMMEND REVISIONS OR CONTINUATION OF NLO ACTION PLAN	18-Nov-85	20-Dec-85	32	16	50.0%	25.0%

## (ATTACHMENT "A")

BI-WEEKLY WORK TASK STATUS SHEET  
04-Dec-85  
\* WILL CONTINUE BEYOND 75 DAY PHASE-IN

REPORT DATE:

DEPARTMENT MANAGER  
6 FINANCE REYNOLDS

WORK TASK	START DATE	STOP DATE	DAYS IN TASK	DAYS LEFT IN TASK	PERCENT TIME REMAINING IN TASK	REPORTED PERCENT COMPLETION
A. ASSESS BUDGET PLANNING PROCESS	COMBINED	WITH "C"				
B. ESTABLISH WORKING RELATION-SHIPS WITH DOE	08-Nov-85	31-Dec-85	53	27	50.9%	33.3%
C. REVIEW BUDGET PLANNING AND FUNDING OF FMPC	11-Nov-85	16-Dec-85	35	12	34.3%	33.3%
D. REVIEW EXISTING ORGANIZATION, POLICIES, AND FMPC ACCOUNTING SYSTEM	04-Nov-85	13-Dec-85	39	9	23.1%	33.3%
E. REVIEW EXISTING LIMITS OF AUTHORITY AND REVISE AFTER ADEQUATE REVIEW & APPROVAL	11-Nov-85	31-Dec-85	50	27	54.0%	33.3%
F. REVIEW PROPERTY AND INVENTORY RECORDS AND ISSUE REPORT TO PRESIDENT OF WMCO	11-Nov-85	13-Dec-85	32	9	28.1%	0.0%
G. ESTABLISH NECESSARY INTERFACES BETWEEN WMCO AND WESTINGHOUSE HEADQUARTERS	08-Nov-85	19-Dec-85	41	15	36.6%	75.0%
H. REVIEW THE ACCOUNTS PAYABLE FUNCTION	08-Nov-85	04-Dec-85	26	0	0.0%	100.0%
I. ESTABLISH PAYROLL FOR NLD EMPLOYEES WHO ACCEPT WESTINGHOUSE OFFER	08-Nov-85	31-Dec-85	53	27	50.9%	25.0%
J. REVIEW TIME REPORTING AND MAKE REVISIONS IF NECESSARY AFTER RECEIVING APPROVAL	11-Nov-85	31-Dec-85	50	27	54.0%	0.0%
K. TRANSFER EXISTING LETTER OF CREDIT TO WESTINGHOUSE AND PROCURE CHECK STOCK	11-Nov-85	16-Dec-85	35	12	34.3%	66.7%
L. REVIEW STATUS OF FY 1986 PROGRAMS	11-Nov-85	23-Dec-85	42	19	45.2%	25.0%

(ATTACHMENT "A")

BI-WEEKLY WORK TASK STATUS SHEET

04-Dec-85

\* WILL CONTINUE BEYOND 75 DAY PHASE-IN

REPORT DATE:

DEPARTMENT	MANAGER	WORK TASK	START DATE	STOP DATE	DAYS IN TASK	DAYS LEFT IN TASK	PERCENT TIME REMAINING IN TASK	REPORTED PERCENT COMPLETION
7	LEGAL AND CONTRACTS MANAGEMENT	HULL	04-Nov-85	31-Dec-85	57	27	47.4%	66.7%
		A. DEVELOP A SATISFACTORY CONTRACT REPORTING STRUCTURE TO ENSURE COMPLIANCE WITH ALL GOVERNMENT REQUIREMENTS						
		B. NEGOTIATE A CPFF CONTRACT FOR FIRST NINE MONTHS PERIOD AFTER TAKEOVER	04-Nov-85	16-Dec-85	42	12	28.6%	66.7%
		C. REVIEW AND EVALUATE ANY OUTSTANDING LITIGATION	31-Oct-85	23-Dec-85	53	19	35.8%	33.3%
		D. REVIEW PATENT REGULATIONS AND POLICIES	18-Nov-85	16-Dec-85	28	12	42.9%	50.0%
		E. NEGOTIATE A CONTRACT WITH KELLOGG RUST CONSTRUCTORS TO BE EFFECTIVE AT THE TAKE-OVER DATE	04-Nov-85	12-Dec-85	38	8	21.1%	24.0%
		F. WESTINGHOUSE LEGAL PERSONNEL MEET WITH NLO PERSONNEL	25-Nov-85	14-Dec-85	19	10	52.6%	30.0%

(ATTACHMENT "A")

BI-WEEKLY WORK TASK STATUS SHEET									
04-Dec-85									
* WILL CONTINUE BEYOND 75 DAY PHASE-IN									
REPORT DATE:	DEPARTMENT	MANAGER	WORK TASK	START DATE	STOP DATE	DAYS IN TASK	DAYS LEFT IN TASK	PERCENT TIME REMAINING IN TASK	REPORTED PERCENT COMPLETION
8	ENGINEERING AND CONSTRUCTION	BOGAR	A. DEFINE METHODS OF INTERFACING BETWEEN TECHNICAL DIVISION PERSONNEL AND THEIR COUNTER-PARTS IN THE DOE FMPC OFFICE	07-Nov-85	13-Nov-85	6	0	0.0%	50.0%
			B. PREPARE A CAD IMPLEMENTATION PLAN BASED ON DRAWING STATUS, USE, AND NEEDS	11-Nov-85	31-Dec-85	50	27	54.0%	33.3%
			C. TAKE AGGRESSIVE ROLE IN MAKING RECOMMENDATIONS TO DOE BASED ON WESTINGHOUSE MANAGEMENT & ENGINEERING EXPERIENCE. NOTE: THIS WILL BE CARRIED OUT AS PART OF TASK 8B, 8E, 8F WELL AS ACTIVITY #12						
			D. REVIEW ENGINEERING PERSONNEL EXPERTISE AND RECOMMEND APPROPRIATE ORGANIZATION AND TRAINING PROGRAMS FOR ANTICIPATED DESIGN EFFORTS. NOTE: THIS WILL BE CARRIED OUT AS PART OF TASK 8G.						
			E. SURVEY ENGINEERING STAFF FOR DETERMINATION OF PROBLEMS WHICH AFFECT THEIR PRODUCTIVITY. NOTE: THIS WILL BE CARRIED OUT AS PART OF TASK 8G.						
			F. REVIEW LIAISON PROCESS AND EXPERIENCE WITH FMPC PRODUCT USERS (Y-12 OAK RIDGE, THE SAVANNAH ROVER PLANT, ROCKY FLATS, AND HANFORD)	11-Nov-85	30-Jun-86	231	208	90.0%	50.0%
			G. ASSESS STATUS AND WORK LOAD & STAFFING FOR ALL OF ENGINEERING AND CONSTRUCTION AND TECHNICAL SERVICES ACTIVITIES	11-Nov-85	31-Dec-85	50	27	54.0%	25.0%
			H. CONSTRUCTION MANAGEMENT- DEVELOP PROCEDURES/INTERFACE BETWEEN WESTINGHOUSE AND KELLOGG RUST	11-Nov-85	13-Dec-85	32	9	28.1%	66.7%

## (ATTACHMENT "A")

BI-WEEKLY WORK TASK STATUS SHEET  
04-Dec-85  
\* WILL CONTINUE BEYOND 75 DAY PHASE-IN

REPORT DATE:

DEPARTMENT	MANAGER	WORK TASK	START DATE	STOP DATE	DAYS IN TASK	DAYS LEFT IN TASK	PERCENT TIME REMAINING IN TASK	REPORTED PERCENT COMPLETION
9	MANAGEMENT CONTROL SYSTEM	NORTH	04-Nov-85	22-Dec-85	48	18	37.5%	33.3%
A. EVALUATE COST & SCHEDULE CONTROL SYSTEM SOFTWARE AND HARDWARE CURRENTLY IN PLACE AT FMPC. INTRODUCE, IF REQUIRED, FAMILIARIZATION WITH HEWLETT-PACKARD PC, AND STANDARD LOTUS SOFTWARE								
B. REVIEW EXISTING ORGANIZATION'S STAFFING, POLICIES, PROCEDURES, AND EQUIPMENT RELATED TO MANAGEMENT CONTROL SYSTEMS AND EFFECT CHANGES AS REQUIRED								
			04-Nov-85	13-Dec-85	39	9	23.1%	33.3%
C. EVALUATE EXISTING COST AND SCHEDULE CONTROL SYSTEM FOR COMPLIANCE WITH DOE CRITERIA AND EFFECT CHANGES AS REQUIRED								
			11-Nov-85	16-Dec-85	35	12	34.3%	25.0%
D. DEVELOP A PLAN, WITH MILESTONES, FOR IMPLEMENTING A VALIDATED C/SCS SYSTEM AT WMC0								
			25-Nov-85	23-Dec-85	28	19	67.9%	20.0%
E. REVIEW, STUDY, AND UNDERSTAND THE DOCUMENT "FY 87 INFORMATION TECHNOLOGY RESOURCES, LONG-RANGE SITE PLANS" DATED 01/25/85, WHICH REFLECTS ADP SYSTEM AT FMPC								
			18-Nov-85	13-Dec-85	25	9	36.0%	33.3%
F. INITIATE PLANNING OF A WORK BREAKDOWN STRUCTURE. THIS PLANNING WILL BE SYNCHRONIZED WITH DEVELOPMENT/IMPLEMENTATION OF C/SCS SYSTEM								
			14-Nov-85	16-Dec-85	32	12	37.5%	40.0%
G. STAFF REQMTS FOR PROG CNTRL & INTERG.								
			04-Nov-85	16-Dec-85	42	12	28.6%	25.0%
H. DEVELOPE INTEGRATED MANAGEMENT CONTROL PLAN								
			06-Nov-85	31-Dec-85 *	55	27	49.1%	16.7%

(ATTACHMENT "A")

BI-WEEKLY WORK TASK STATUS SHEET  
04-Dec-85  
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REPORT DATE:

DEPARTMENT	MANAGER	WORK TASK	START DATE	STOP DATE	DAYS IN TASK	DAYS LEFT IN TASK	PERCENT TIME REMAINING IN TASK	REPORTED PERCENT COMPLETION
10 QUALITY ASSURANCE	GRUMSKI	A. STUDY AND EVALUATE THE CHARTERS, RESPONSIBILITIES, AUTHORITIES, AND INTERFACE OF VARIOUS QUALITY ASSURANCE ORGANIZATIONS AT FMPC INCLUDING KELLOGG RUST	11-Nov-85	31-Dec-85	50	27	54.0%	57.1%
		B. RECOMMEND A PROGRAM TO UPGRADE THE NLO QUALITY ASSURANCE PROGRAM TO MEET REQUIREMENTS OF NQA-1 AND DOE 5700.6	11-Nov-85	15-Dec-85	34	11	32.4%	50.0%
		C. REVIEW QUALITY ASSURANCE AUDIT REPORTS FOR THE PAST 12 MONTHS AND QUALITY ASSURANCE RELATED FINDINGS OF THE 1984 TASK FORCE REPORT.	01-Dec-85	16-Dec-85	15	12	80.0%	50.0%
		D. INITIATE AN ASSESSMENT OF THE NLO QUALITY IMPROVEMENT PROGRAMS VERSUS WESTINGHOUSE STANDARDS FOR QUALITY EXCELLENCE	03-Nov-85	31-Dec-85	58	27	46.6%	50.0%

04-Dec-85  
\* WILL CONTINUE BEYOND 75 DAY PHASE-I

REPORT DATE:

DEPARTMENT MANAGER

11

WASTE

WATTS

## MANAGEMENT

**WORK TASK**

## A. MEET WITH DOF AND REVIEW

WASTE MANAGEMENT

PROGRAMS AND ISSUES  
A REVIEW THE COMBINED E&H

B. REVIEW THE COMBINED ESR  
AND WASTE MANAGEMENT PLAN

## AND WASTE FINANCIAL TIE IN CAPITAL

## THE IN CAPITAL EQUIPMENT REQUIREMENTS

## EQUIPMENT REQUIREMENTS & PERSONNEL EXPERIENCE HISTORY

C & PERSONNEL EXPOSURE: HIS  
EVALUATE THE HANDLING OF

EVALUATE THE HANDLING PROCESS WASTE

FMPC PROCESS WASTE  
AND OTHER HAZARDOUS MATERIAL

AND OTHER HAZARDOUS MATERIAL  
AS RELATED TO COMBUSTANCE WITH

AS RELATED TO COMPLIANCE

BUT, EPA, AN  
REGULATIONS

## REGULATIONS

INITIATE PLAN FOR BR  
MANAGEMENT DE COLO

# MANAGEMENT OF SOLID LIQUID PRODUCTS AND OTHER

LIQUID PRODUCTS AND OTHER  
STANDARD INORGANIC MATERIALS

STORED HAZARDOUS MATERIAL INTO COMPLIANCE

COMPLIANCE

E. IDENTIFY STAFF MEMBERS FOR  
FACTS MANAGEMENT

WASTE MANAGEMENT.

CONDUCT ON-SITE

## INTERVIEWS AND DEVELOP

## ORGANIZATION

PERSONNEL

WATER POLLUTION CONTROL

PROJECT (ADDED 11/7/85)

## PROPER STORAGE OF THORIF

AT FMPC. (ADDED 11/7/85)

N	START DATE	STOP DATE	DAYS IN TASK	DAYS LEFT IN TASK	PERCENT		REPORTED PERCENT COMPLETION
					TIME REMAINING	IN TASK	
07-Nov-85	31-Dec-85		54	27	50.0%		50.0%
08-Nov-85	23-Dec-85		45	19	42.2%		33.3%
18-Nov-85	31-Dec-85		43	27	62.8%		33.3%
18-Nov-85	23-Dec-85		35	19	54.3%		33.3%
08-Nov-85	23-Dec-85		45	19	42.2%		33.3%
11-Nov-85	31-Dec-85		50	27	54.0%		100.0%
11-Nov-85	31-Dec-85		50	27	54.0%		33.3%

(ATTACHMENT "A")

BI-WEEKLY WORK TASK STATUS SHEET  
04-Dec-85  
\* WILL CONTINUE BEYOND 75 DAY PHASE-IN

REPORT DATE:

DEPARTMENT	MANAGER	WORK TASK	START DATE	STOP DATE	DAYS IN TASK	DAYS LEFT IN TASK	PERCENT TIME REMAINING IN TASK	REPORTED PERCENT COMPLETION
12 PRODUCTIVITY RETENTION PROGRAM	ELIKAN	A. REVIEW AND EVALUATE THE EXISTING ACTIVITIES COMPRISING THE PRODUCTIVITY RETENTION PROGRAM	07-Nov-85	28-Dec-85	51	24	47.1%	33.3%
		B. REVIEW THE STATUS OF EACH FACILITY IMPROVEMENT OR RESTORATION PROJECT CURRENTLY UNDERWAY TO IDENTIFY PRESENT OR POTENTIAL PROBLEMS. MANAGEMENT PLANS FOR ADDRESSING THE PROBLEMS WILL BE DEVELOPED	07-Nov-85	10-Dec-85	33	6	18.2%	25.0%
		C. REVIEW THE POLICIES AND PROCEDURES OF NLD COVERING THE PLANNING, ESTIMATING, JUSTIFYING, APPROVING, AND ACQUISITION AND CONSTRUCTION OF NEW OR MODIFIED FACILITIES (PER DOE-FERNALD HIGH PRIORITY)	11-Nov-85	17-Dec-85	36	13	36.1%	33.3%
		D. PREPARE REPORT: STATUS & PLANS FOR PRODUCTIVITY RETENTION PROGRAM	09-Dec-85	31-Dec-85	22	27	100.0%	0.0%

## (ATTACHMENT "A")

BI-WEEKLY WORK TASK STATUS SHEET  
04-Dec-85  
\* WILL CONTINUE BEYOND 75 DAY PHASE-IN

REPORT DATE:

DEPARTMENT	MANAGER	WORK TASK	START DATE	STOP DATE	DAYS IN TASK	DAYS LEFT IN TASK	PERCENT TIME REMAINING IN TASK	REPORTED PERCENT COMPLETION
13 PURCHASING	WEDDLE	A. ENSURE PREPARATION FOR ASSIGNMENT OF NLO PI'S TO WMCO	07-Nov-85	31-Jan-86	85	58	68.2%	60.0%
		B. REVIEW EXISTING ORGANIZATION, POLICIES, AND PROCEDURES	07-Nov-85	13-Dec-85	36	9	25.0%	66.7%
		C. REVIEW LIMITS OF AUTHORITY (LOA) AND REVISE AS NECESSARY	07-Nov-85	13-Dec-85	36	9	25.0%	66.7%
		D. REVIEW THE STATUS OF MAJOR FY 1985 PROCUREMENT ACTIVITY	04-Nov-85	04-Dec-85	30	0	0.0%	100.0%
		E. REVIEW THE BACKLOG STATUS	04-Nov-85	02-Dec-85	28	0	0.0%	100.0%
		F. REVIEW PROGRAM CONTROLS FOR ACTUAL SPENDING AND COMMITMENTS	04-Nov-85	20-Dec-85	46	16	34.8%	33.3%
		G. ESTABLISH INTERFACES BETWEEN WMCO AND WESTINGHOUSE HEAD-QUARTERS TO ENSURE THAT INFORMATION IS EXCHANGED BETWEEN GROUPS THAT COULD LEAD TO COST IMPROVEMENTS IN WMCO PURCHASING DEPARTMENT	18-Nov-85	01-Dec-85	13	0	0.0%	100.0%
		H. REVIEW 7 EVALUATE ENTIRE PROCUREMENT SYSTEM	11-Nov-85	31-Dec-85	50	27	54.0%	66.7%
		I. EVALUATE NLO SOCIO-ECONOMIC PROGRAM	18-Nov-85	20-Dec-85	32	16	50.0%	66.7%

## (ATTACHMENT "A")

BI-WEEKLY WORK TASK STATUS SHEET  
04-Dec-85  
\* WILL CONTINUE BEYOND 75 DAY PHASE-IN

REPORT DATE:

DEPARTMENT	MANAGER	WORK TASK	START DATE	STOP DATE	DAYS IN TASK	DAYS LEFT IN TASK	PERCENT TIME REMAINING IN TASK	REPORTED PERCENT COMPLETION
14	LIAISON WITH CUSTOMERS OF FMPC AND DOE	WEINREICH						
		A. DEFINE INTERFACING DISCIPLINES AND KEY PERSONNEL	07-Nov-85	22-Nov-85	15	0	0.0%	33.3%
		B. ESTABLISH POLICIES AND PROCEDURES COVERING WORKING WITH DOE & REGULATORY AGENCIES	07-Nov-85	20-Dec-85	43	16	37.2%	66.7%
		C. REVIEW OF USER NEEDS, SUCH AS PRODUCT DELIVERY AND QUALITY REQUIREMENTS	07-Nov-85	04-Dec-85	27	0	0.0%	100.0%
		D. DEFINE CRITICAL ADMIN. AND TECHNICAL AREAS REQUIRING ATTENTION	07-Nov-85	20-Dec-85	43	16	37.2%	33.3%
		E. OBTAIN CONCURRENCE, IN PRIORITY ADMIN. AND TECHNICAL EFFORTS AND REQUIRED MILESTONES	18-Nov-85	06-Jan-86	49	33	67.3%	33.3%
		F. OBTAIN DOE OPINIONS & PRIORITIES	07-Nov-85	06-Dec-85	29	2	6.9%	66.7%
		G. REVIEW OF USERS SHORT AND LONG TERM PLANS	18-Nov-85	13-Dec-85	25	9	36.0%	100.0%

(ATTACHMENT "A")

BI-WEEKLY WORK TASK STATUS SHEET  
04-Dec-85  
\* WILL CONTINUE BEYOND 75 DAY PHASE-IN

REPORT DATE:

DEPARTMENT	MANAGER	WORK TASK	START DATE	STOP DATE	DAYS IN TASK	DAYS LEFT IN TASK	PERCENT TIME REMAINING IN TASK	REPORTED PERCENT COMPLETION
15 NINE MONTH PROGRAM PLAN	NORTH	A. ASSESS ANNUAL BUDGET REQUIREMENTS B. DEVELOP FY86 BUDGETS & SCHEDULES	04-Nov-85	31-Dec-85	57	27	47.4%	33.3%
			11-Nov-85	31-Dec-85	50	27	54.0%	25.0%