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DOE Data Days FY22Q2 Report

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NA-22 Quarterly Report

Project Title: DOE Data Days

Quarter: Q2FY22

Lab: Lawrence Livermore National Lab

Principal Investigator: Rebecca Rodd

HQ Project Manager: Craig Sloan

Date: 20 Jan 2022

Programmatic Summary

Summary:

During the FY22Q2 the DOE Data Days planning committee continued to work on the workshop agenda. The following are high-level accomplishments:

- Selected four themes for poster and oral presentations to cover in the DOE Data Workshop
- Developed a list of potential invited speakers, 1 per theme with an alternate as well
- Adapted existing plans to accommodate a hybrid workshop instead of virtual including booking location
- Sent out Save The Dates for the workshop
- Sent out Call for Abstracts that are currently open

The team progressed on the project according to plan, though the change to hybrid environment has made the schedule tighter for registration.

Milestone Progress

Number	Task	Due Date	Status	Comments
M-2022-1	Formation of planning committee	FY22	100%	New committee members were added.
M-2022-2	Date and venue selection	FY22	100%	June 1-3, 2022 was selected for a hybrid event after discussion with HQ and planning committee. As covid restrictions loosen, a hybrid event is possible.
M-2022-3	Solicitation of themes and ideas from DOE Data management community	FY22	100%	Done previously.

M-2022-4	Topic and agenda outline	FY22	100%	Themes and high-level agenda selected.
M-2022-5	Advertisement – Save the Date	FY22 Q2	100	Save the Dates sent.
M-2022-6	Call for abstracts	FY22 Q2	0%	Call for Abstracts sent out in mid-March.
M-2022-7	Participation registration	FY22 Q3	0%	Tentative May 2 nd
M-2022-8	Event Coordination	FY22 Q3	25%	Lisa Felker has booked location, reached out to caterers and other vendors
M-2022-9	Host Event	FY22 Q3	0%	
M-2022-10	Participant feedback solicitation	FY22 Q4	0%	Tentatively June 17 th
M-2022-11	Follow-up discussion	FY22 Q4	0%	
M-2022-12	Annual Report	FY22 Q4	0%	

Deliverables

Number	Task	Due Date	Date Completed	Comments
D-2022-1	Event planning	FY22		Currently on track for conference plan
D-2022-2	D3 Event	FY23		
D-2022-3	Annual Report	FY23		

Outlook

Summary:

The DOE Data Days Conference 2022 is on track to for a June 1-3, 2022 conference. The conference is planned to be 3 ½ days of presentations (talks and poster), break-out sessions, and invited speakers. The planning committee has developed a schedule of deadlines to be prepared for the conference date and allow time for participants to submit abstracts and register. Switching to the hybrid event has made the registration schedule tight for badging and foreign national approvals. We've enlisted the help of Deanna Agosta and Jacqueline Jolley from AEED/PLS to assist with logistics.

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