

ERD BRIEFING

- Error Resolution Document - New process in LS-PRO-001, SCI-PRO-005, and SCI-PRO-006
- Used to document resolution to CRs and TBVs
- Correct errors in technical products when minor corrections are necessary to clarify existing discussion and corrections have no impact on the conclusion

ERD BRIEFING

- Initiate ERD form
- Obtain ERD number from ERD Coordinator
- Describe the condition and the technical product change needed
- Reference the CR or TBV number
- Provide justification
- Document impact evaluation

ERD BRIEFING

- Provide to Checker and QA/QCS for review
- Resolve comments and obtain concurrences/approval
- Update DTNs, if applicable
- Correct DIRS report, if applicable
- Forward to ERD Coordinator

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ERD BRIEFING

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- ERD Coordinator prepares Document Submittal
 - Identifies a statement to be included as a watermark
 - Includes previous watermark statements
- Submits to Document Control
- Updates Sharepoint log