SANDIA REPORT
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SYS800 Report Diagrams

Working Copies

Dulce Barrera

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Project Charter Template

SAND2020-1230995

Problem/Opportunity Statement:

Currently the black box system is in the design and development phase. As the system design undergoes qualification & transitions to the production phase it will be key to evaluate, determine and integrate accident based requirements and capabilities into the design

Design Objectives:

- The system will include….
- The system shall be able to….
- If project parameters allow, the system should be incorporated into parts of design

Project Objectives:

- Identify system(s) that will be used to develop the design & will contain the design details
- Link communication channels and increase knowledge sharing between designers and accident response team
- Conduct work per the existing processes, designs, & procedures. Develop and implement additional tools as needed (Optimal solution & continuous improvement focus)

Scope Information:

- Scope includes the design capabilities, procedures, and processes that meet the needs of our customers
- This Project facilitates design and requirements to meet both short-term and long-term customer business objectives & requirements

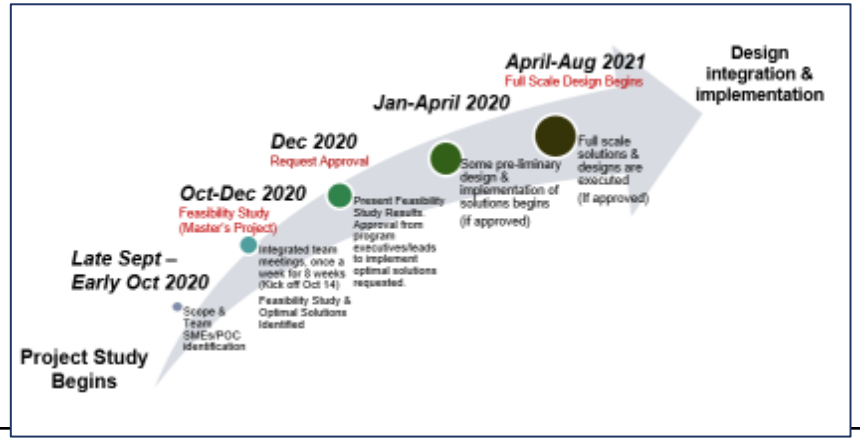
Project Constraints:

- Resources (people), project schedule, limited funding
- Security constraints: Broad spectrum of portioning of information in various classification categories

Deliverables:

- Documents: Feasibility Study & Project Plan
- Identification of integrated mission, organizational objectives, goals, milestones, & systems engineering elements

Schedule Summary: ***(Sept 2020-November 2020)*** *Project Plan/Strategy identifying the optimal solutions, tools, & processes* ***(April 2021-Aug 2021)*** *Definition of Design, design development and integration*



Dates:

Sept 2020-November 2020 (Master's Project)

- 9/22/2020: Identify Stakeholders & pinpoint scope & needs
- 9/28/2020: Prework for feasibility study begins
- 10/14/2020: Official project & feasibility study 'kick off'
- 10/31/2020: First Draft of Master's paper submitted
- 11/30/2020: Final Master's Project Report submitted
- 4/1/2021: Design Begins

Champion: Manager
Sponsors: Lead
Team Lead: Dulce Barrera

Team Members:

- Design Subsystem Lead 1
- Design Team member 1 (SME)
- Design Subsystem Lead 2
- Accident Response Team Lead 1
- Accident Response Team Member 2
- Accident Response Team Member 3
- Design Team Emergency Response Lead & Point of Contact (POC)
- Systems Engineering Lead
- Systems Engineering Team member
- Quality engineer

Strategic/Business Objective Tie:

- Align accident response and design team mission, organizational objectives, goals, milestones, performance
- *Drivers:*
- *Key Terms:*

Scoping

Step 1

- Conduct a Market Survey & Interviews

Step 2

- Identify Objectives & Generate the Problem Statement
- Understand OPS/CONOPS & identify criteria of importance (people vs system)

Develop & Evaluate Alternatives

Step 3

- Generate Possible Ideas/Methods (SME input – Technical, processes, and information management solutions)

Step 4

- Evaluate Alternatives (PICK Chart/Weighed Decision)

Identify Tentatively Selected Plan

Step 5

- Identify leading alternative based on analysis & define supporting feasibility attributes (Cost, Schedule, Implementation Details including assembly model & milestones)

Leadership Decision

Step 6

- Inform Project Executives/Leads. Present Recommended path/solutions

Emergency Response Team

Design Team

Interview 1:
Team member tasked with action from Design Review interviewed
Number of interviewee(s): 1

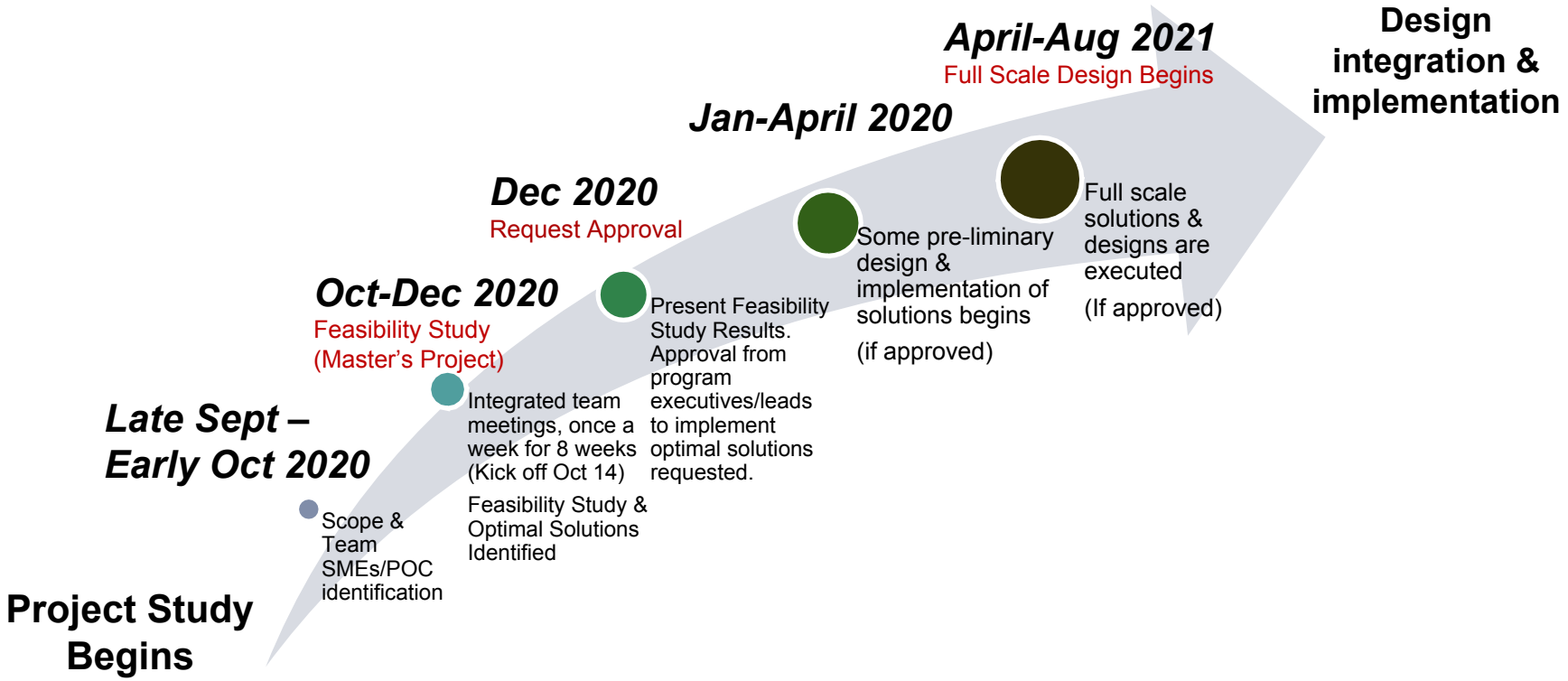
Interview 2:
Emergency Response Team interviewed
Number of interviewee(s): 3

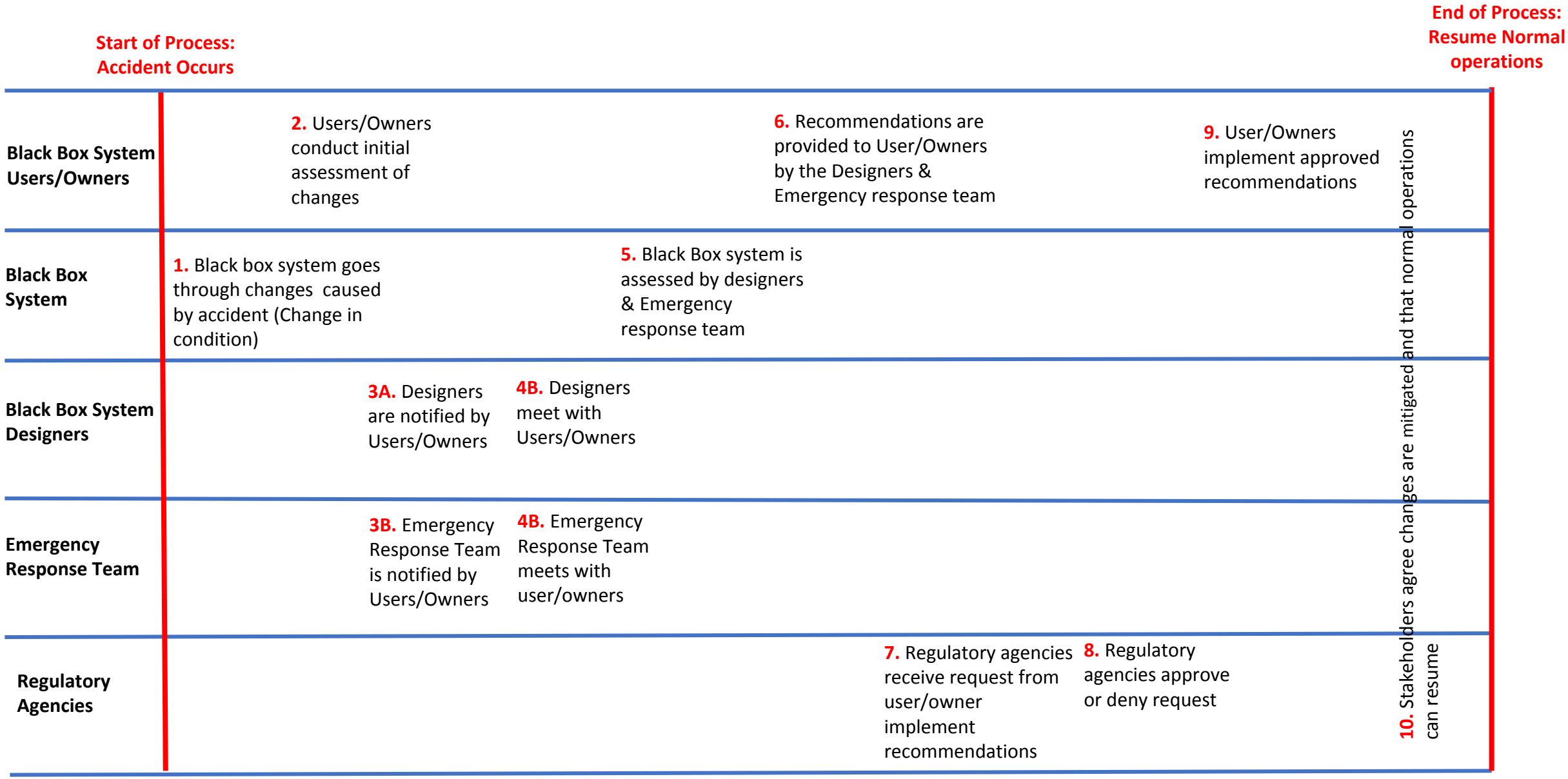
Interview 3:
Design Team Emergency Response Lead/POC interviewed
Number of interviewee(s): 1

Interview 4:
Subsystem Leads interviewed
Number of interviewee(s): 2

Interview 5:
Systems Engineers Interviewed
Number of interviewee(s): 2

Interview 6:
Designers for subsystems (Subject Matter Experts) interviewed
Number of interviewee(s): 2


Project Study Begins
Late Sept – Early Oct 2020
Scope & Team SMEs/POC identification
Oct-Dec 2020
Feasibility Study (Master's Project)
Integrated team meetings, once a week for 8 weeks (Kick off Oct 14)
Feasibility Study & Optimal Solutions Identified
Dec 2020
Request Approval
Present Feasibility Study Results. Approval from program executives/leads to implement optimal solutions requested.
Jan-April 2020
Some pre-liminary design & implementation of solutions begins
(if approved)
April-Aug 2021
Full Scale Design Begins
Full scale solutions & designs are executed
(If approved)
Design integration & implementation


Start of Process: Accident Occurs
End of Process: Resume Normal operations
Black Box System Users/Owners
Black Box System
Black Box System Designers
Emergency Response Team
Regulatory Agencies
1. Black box system goes through changes caused by accident (Change in condition)
2. Users/Owners conduct initial assessment of changes
3A. Designers are notified by Users/Owners
3B. Emergency Response Team is notified by Users/Owners
4B. Designers meet with Users/Owners
4B. Emergency Response Team meets with user/owners
5. Black Box system is assessed by designers & Emergency response team
6. Recommendations are provided to User/Owners by the Designers & Emergency response team
7. Regulatory agencies receive request from user/owner implement recommendations
8. Regulatory agencies approve or deny request
9. User/Owners implement approved recommendations
10. Stakeholders agree changes are mitigated and that normal operations can resume