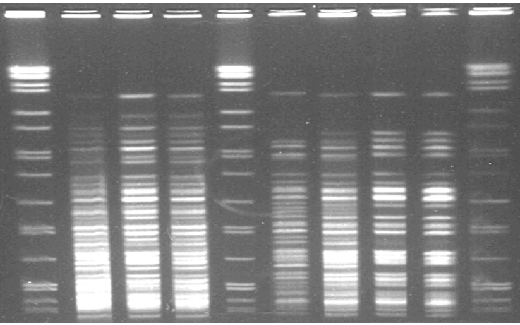




Biorisk Management in Disease Detection Tabletop Exercise

Debriefs & After Action Reports

How to make sure you will do
an even better job next time



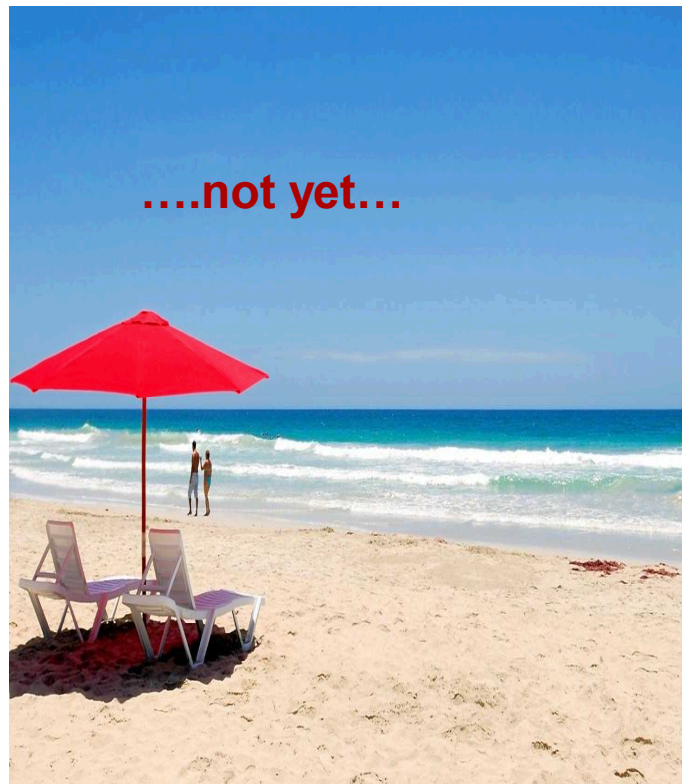
*Exceptional
service
in the
national
interest*

*Bali, Indonesia
May 2014*

When the outbreak is over



You want to return as soon as possible to “normal operations”
...just make sure you are ready for the next outbreak first



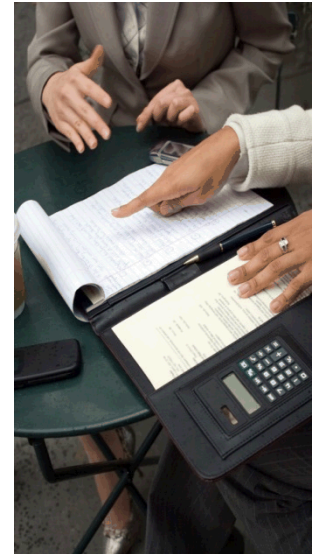
When the outbreak is over



Evaluate the response and existing plans

- Response
 - What were the strengths in our response?
 - What can we do better next time?

- Plans
 - Did we have the plans and protocols we needed?
 - How well did we follow existing plans?
 - Did the plans work in this situation?
 - How can we improve before the next outbreak?



Why debrief after outbreak?

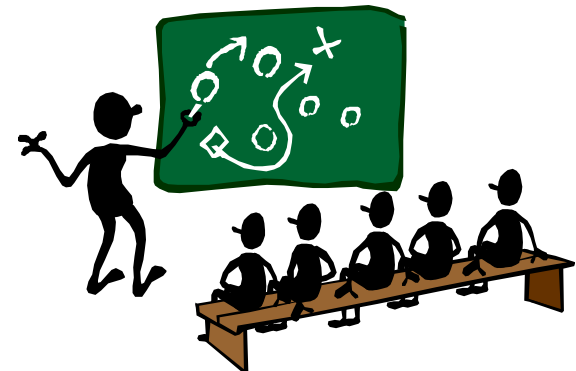


Repeat successes

Do not repeat mistakes

Debriefing

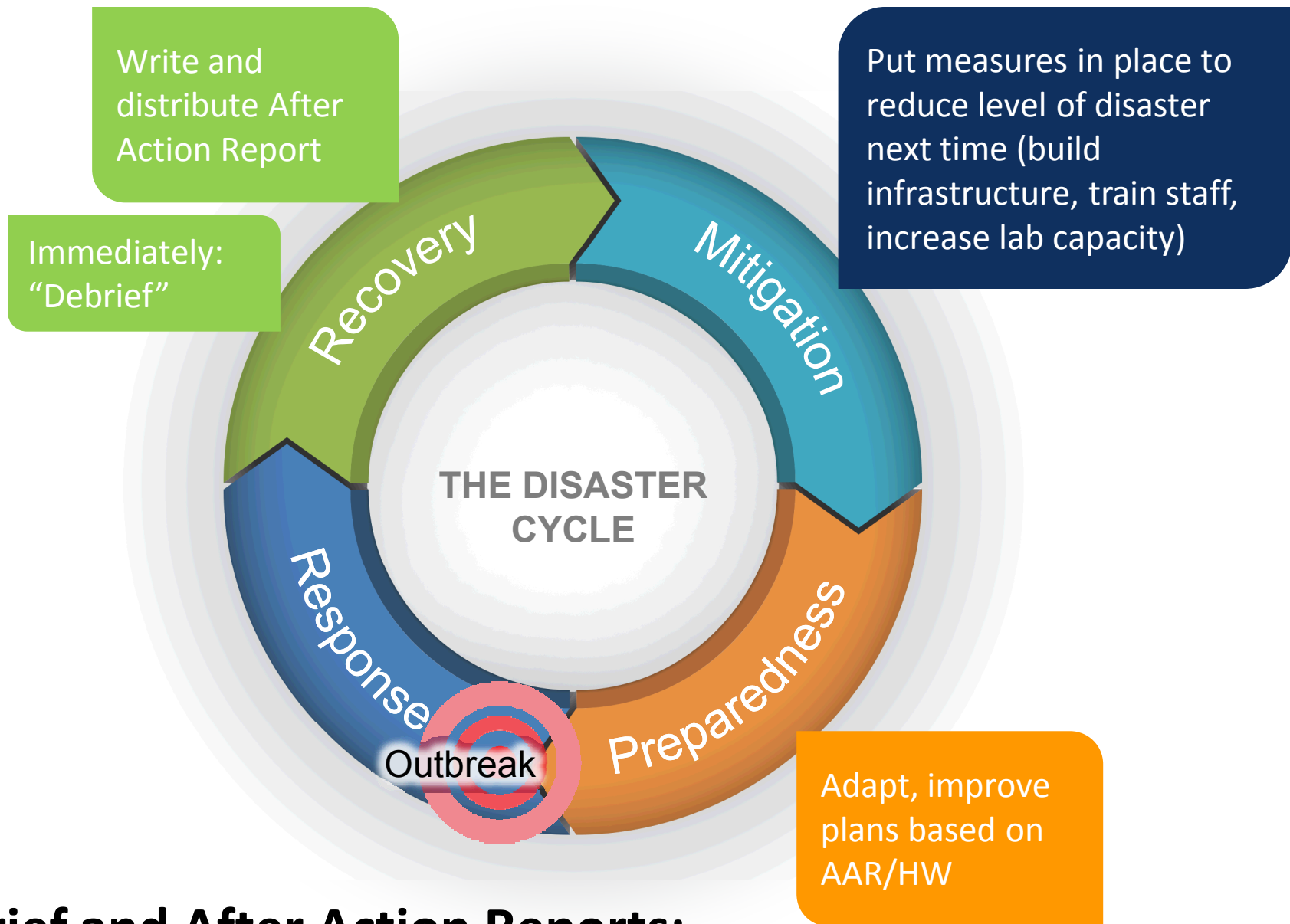
- Learning opportunity
- Meeting conducted soon after outbreak is resolved
 - Informal, non-judgmental sharing
- Debrief strengths, weaknesses in response
- Different levels
 - Within the agency
 - Lead agency hosts for other participants



After Action Report

- Learning opportunity
- Write a comprehensive report detailing outbreak
- Include strengths and weaknesses
- Incorporate opinions from all sectors involved
- Use to update your current response plans
 - May write for one or multiple agencies





Debrief and After Action Reports:

Critical for Successful Preparedness/Response

Keys to Successful Debriefing and After Action Reports



No judgments or attributions—share your thoughts

- Talk in terms of functional roles (not using names)
- Do not blame individuals
- Do not take anything personally
- Institute policy to protect participants from retribution
- Informal, flexible



No right or wrong answers

Everyone can participate across all ranks

Use a methodology to do the evaluation

Always update, improve plans & practices with findings

Debriefing Practice



Let's do quick debriefing for this response

Three Strengths of this Outbreak Response

- Write your 3 top strengths on a post-it note
- Share your thoughts on the strengths



Three Weakness of this Outbreak Response

- Write your 3 top areas needing improvement on a post-it note
- Share your thoughts on the areas needing improvement

After Action Report Development



Let's prepare part of an after action report for this response

Spend 5-10 minutes reviewing the charts from the exercise

Record your ideas in the After Action Report Template Charts

As you complete the charts, consider these points:

1. During which phases did the response go according to plans?
2. What happened differently than what you would expect?
3. What were the most successful parts of response?
4. What could be improved for a future response?

Congratulations



Congratulations! You have successfully completed this exercise.

We will continue with a look at the modeling of this response.

You will have an additional chance to evaluate the exercise and the response at the end of the day.