



PURCHASE REQUISITION WORKSHEET

Requesters: Provide this completed form to your Organization Office Administrative Assistant (OAA), OMA, SMA, or ASA for input into Oracle Internet Procurement. If you do not have Administrative Support, please call SCHD at 284-4743. For all buyer-placed procurements, also consult with [SCM 100.2.13 Plan for Buyer-Placed Procurements](#) for additional step-by-step requirements for Requesters.

PREPARER USE ONLY		
Purchase Requisition No.:	Purchase Order No.:	Date:

REQUESTER INFORMATION			
Requester: Kari Neely		Date: 4/1/13	Phone: 294-1406
Org.: 08515-1			
Approving Manager: (Orders over \$25k)	Craig Taylor	PR Total Amount: \$ 330000	
Suggested Supplier :		Supplier Contact:	
See recommended contractor list, and DOE BOW posting results		Phone:	
Note to Buyer (and/or list of other possible suppliers if applicable):			
Bidders shall meet Mandatory Pre-bid requirements before being invited to Mandatory Pre-Bid job walk through. NOTE: PO can NOT be placed until final project authorization is completed for construction and construction funds are received.			

PURCHASE REQUEST					
ITEM 1	CATEGORY (See page 3 for category list)	Unit of Measure	Qty.	Unit Price	Date Required:
	Construction	1	ea.	330,000	7/30/12
Detailed description: Provide labor and materials required to provide changes to CA site access and fencing. Job to include vehicle gates, pedestrian turnstiles, fencing removals/installations, communications and electrical to access areas. Perform work according to specifications and drawings to be distributed at mandatory pre-bid site walk-through to be scheduled. Schedule work and submit documentation to Kari Neely.					
Deliver to Location: Sandia Livermore Site					
Project 168970 Task 4.1.2 Distribution: % 100 Amount: \$ 330000					

ITEM 2	CATEGORY (See page 3 for category list)	Unit of Measure	Qty.	Unit Price	Date Required:
Detailed description:					
Deliver to Location:					
Project Task Distribution: % Amount: \$					

ITEM 3	CATEGORY (See page 3 for category list)	Unit of Measure	Qty.	Unit Price	Date Required:
Detailed description:					
Deliver to Location:					
Project Task Distribution: % Amount: \$					

ITEM 4	CATEGORY (See page 3 for category list)	Unit of Measure	Qty.	Unit Price	Date Required:
Detailed description:					
Deliver to Location:					
Project Task Distribution: % Amount: \$					

ITEM 5	CATEGORY (See page 3 for category list)	Unit of Measure	Qty.	Unit Price	Date Required:
	Detailed description:				
	Deliver to Location:				
	Project	Task	Distribution: %	Amount: \$	

ITEM 6	CATEGORY (See page 3 for category list)	Unit of Measure	Qty.	Unit Price	Date Required:
	Detailed description:				
	Deliver to Location:				
	Project	Task	Distribution: %	Amount: \$	

ITEM 7	CATEGORY (See page 3 for category list)	Unit of Measure	Qty.	Unit Price	Date Required:
	Detailed description:				
	Deliver to Location:				
	Project	Task	Distribution: %	Amount: \$	

ITEM 8	CATEGORY (See page 3 for category list)	Unit of Measure	Qty.	Unit Price	Date Required:
	Detailed description:				
	Deliver to Location:				
	Project	Task	Distribution: %	Amount: \$	

ITEM 9	CATEGORY (See page 3 for category list)	Unit of Measure	Qty.	Unit Price	Date Required:
	Detailed description:				
	Deliver to Location:				
	Project	Task	Distribution: %	Amount: \$	

ITEM 10	CATEGORY (See page 3 for category list)	Unit of Measure	Qty.	Unit Price	Date Required:
	Detailed description:				
	Deliver to Location:				
	Project	Task	Distribution: %	Amount: \$	

ITEM 11	CATEGORY (See page 3 for category list)	Unit of Measure	Qty.	Unit Price	Date Required:
	Detailed description:				
	Deliver to Location:				
	Project	Task	Distribution: %	Amount: \$	

CATEGORY	DESCRIPTION
AEROSPACE	AEROSPACE SYSTEMS AND COMPONENTS AND EQUIPMENT
AUTOMOTIVE	TRANSPORTATION COMPONENTS AND SYSTEMS
BUILDING	BUILDING AND CONSTRUCTION AND MAINTENANCE SERVICES
	ENGINEERING AND RESEARCH AND TECHNOLOGY BASED SERVICES
CALIFORNIA	
CHEMICALS	CHEMICALS INCLUDING BIO CHEMICALS AND GAS MATERIALS
COMPUTER	COMPUTERS
CONCURRENT DESIGN & MFG	MACHINING AND PROCESSING SERVICES
CONSTRUCTION MATERIALS	CONSTRUCTION MATERIALS
	STRUCTURES AND BUILDING AND CONSTRUCTION AND MANUFACTURING COMPONENTS AND SUPPLIES
CONSTRUCTION	MANAGEMENT AND BUSINESS PROFESSIONALS AND ADMINISTRATIVE SERVICES
CONSULTANT	
COPIER	PHOTOCOPIERS
DRAFTING	DRAFTING SUPPLIES
	ELECTRICAL SYSTEMS AND LIGHTING AND COMPONENTS AND ACCESSORIES AND SUPPLIES
ELECTRICAL.EQUIPMENT	
ELECTRONICS	CONSUMER ELECTRONICS
EQUIPMENT	EQUIPMENT
ES&H/SAFETY SUPPLIES	PERSONAL SAFETY AND PROTECTION
FABRICATION	MACHINING SERVICES
FIREARM	FIREARMS
FURNITURE	FURNITURE AND FURNISHINGS
GASES	ELEMENTS AND GASES
GOVERNMENT.FAO	FAO
GOVERNMENT.ICO	ICO
GOVERNMENT	GOVERNMENT DEPARTMENTS SERVICES
GREASES/LUBRICANT/SOLVENT	GREASES
HARDWARE	HARDWARE
INTERNATIONAL	INTERNATIONAL
JANITORIAL SUPPLIES	CLEANING AND JANITORIAL SUPPLIES
LABORATORY SUPPLIES	LABORATORY AND SCIENTIFC EQUIPMENT
MACHINERY	MACHINERY
MAINTENANCE/REPAIRS	BUILDING AND CONSTRUCTION AND MAINTENANCE SERVICES
MATERIAL HANDLING/TRANSP	MATERIAL HANDLING MACHINERY AND EQUIPMENT
MEDICAL	MEDICAL EQUIPMENT AND ACCESSORIES AND SUPPLIES
METAL	METAL SOLIDS, PRECIOUS METALS
MFG	MANUFACTURING TECHNOLOGIES
OFFICE SUPPLIES	OFFICE SUPPLIES
	PAPER MATERIALS AND PRODUCTS, NEWSPRINT AND OFFSET PAPERS
PAPER	
PHOTOGRAPHIC	CAMERAS, PHOTOGRAPHIC OR FILMING OR VIDEO EQUIPMENT
	FILMS, FOAMS, PLASTIC RESINS, MANUFACTURING COMPONENTS AND SUPPLIES
PLASTIC	INDUSTRIAL PRINTING SERVICES, PRINTING AND PUBLISHING EQUIPMENT
PRINTING	MANAGEMENT AND BUSINESS PROFESSIONALS AND ADMINISTRATIVE SERVICES
PROFESSIONAL SERVICES	
QUALITY SIGNIFICANT	QUALITY SIGNIFICANT