

PURCHASE REQUISITION WORKSHEET

Requesters: Provide this completed form to your Organization Office Administrative Assistant (OAA), OMA, SMA, or ASA for input into Oracle Internet Procurement. If you do not have Administrative Support, please call SCHD at 284-4743. For all buyer-placed procurements, also consult with [SCM 100.2.13 Plan for Buyer-Placed Procurements](#) for additional step-by-step requirements for Requesters.

| PREPARER USE ONLY | | |
|---------------------------|---------------------|-------|
| Purchase Requisition No.: | Purchase Order No.: | Date: |

| REQUESTER INFORMATION | | | | |
|---|-----------------------------|--------------|----------------------------|---------------|
| Requester: Kari Neely | | Date: 4/1/13 | Phone: 294-1406 | Org.: 08515-1 |
| Approving Manager: (Orders over \$25k) | Craig Taylor | | PR Total Amount: \$ 330000 | |
| Suggested Supplier : See recommended contractor list, and DOE BOW posting results | Supplier Contact: Phone: | | | |
| Note to Buyer (and/or list of other possible suppliers if applicable): Bidders shall meet Mandatory Pre-bid requirements before being invited to Mandatory Pre-Bid job walk through. NOTE: PO can NOT be placed until final project authorization is completed for construction and construction funds are received. | | | | |

| PURCHASE REQUEST | | | | | |
|------------------|--|---------------------|------|-------------------|----------------|
| ITEM 1 | CATEGORY (See page 3 for category list) | Unit of Measure | Qty. | Unit Price | Date Required: |
| | Construction | 1 | ea. | 330,000 | 7/30/12 |
| | Detailed description: Provide labor and materials required to provide changes to CA site access and fencing. Job to include vehicle gates, pedestrian turnstiles, fencing removals/installations, communications and electrical to access areas. Perform work according to specifications and drawings to be distributed at mandatory pre-bid site walk-through to be scheduled. Schedule work and submit documentation to Kari Neely. | | | | |
| | Deliver to Location: Sandia Livermore Site | | | | |
| | Project 168970 Task 4.1.2 | Distribution: % 100 | | Amount: \$ 330000 | |

| ITEM 2 | CATEGORY (See page 3 for category list) | Unit of Measure | Qty. | Unit Price | Date Required: |
|--------|---|-----------------|------|------------|----------------|
| | Detailed description: | | | | |
| | Deliver to Location: | | | | |
| | Project Task | Distribution: % | | Amount: \$ | |

| ITEM 3 | CATEGORY (See page 3 for category list) | Unit of Measure | Qty. | Unit Price | Date Required: |
|--------|---|-----------------|------|------------|----------------|
| | Detailed description: | | | | |
| | Deliver to Location: | | | | |
| | Project Task | Distribution: % | | Amount: \$ | |

| ITEM 4 | CATEGORY (See page 3 for category list) | Unit of Measure | Qty. | Unit Price | Date Required: |
|--------|---|-----------------|------|------------|----------------|
| | Detailed description: | | | | |
| | Deliver to Location: | | | | |
| | Project Task | Distribution: % | | Amount: \$ | |

| | | | | | | |
|---------------|--|------|------------------------|-------------|-------------------|-----------------------|
| ITEM 5 | CATEGORY (See page 3 for category list) | | Unit of Measure | Qty. | Unit Price | Date Required: |
| | Detailed description: | | | | | |
| | Deliver to Location: | | | | | |
| | Project | Task | Distribution: % | Amount: \$ | | |

| | | | | | | |
|---------------|--|------|------------------------|-------------|-------------------|-----------------------|
| ITEM 6 | CATEGORY (See page 3 for category list) | | Unit of Measure | Qty. | Unit Price | Date Required: |
| | Detailed description: | | | | | |
| | Deliver to Location: | | | | | |
| | Project | Task | Distribution: % | Amount: \$ | | |

| | | | | | | |
|---------------|--|------|------------------------|-------------|-------------------|-----------------------|
| ITEM 7 | CATEGORY (See page 3 for category list) | | Unit of Measure | Qty. | Unit Price | Date Required: |
| | Detailed description: | | | | | |
| | Deliver to Location: | | | | | |
| | Project | Task | Distribution: % | Amount: \$ | | |

| | | | | | | |
|---------------|--|------|------------------------|-------------|-------------------|-----------------------|
| ITEM 8 | CATEGORY (See page 3 for category list) | | Unit of Measure | Qty. | Unit Price | Date Required: |
| | Detailed description: | | | | | |
| | Deliver to Location: | | | | | |
| | Project | Task | Distribution: % | Amount: \$ | | |

| | | | | | | |
|---------------|--|------|------------------------|-------------|-------------------|-----------------------|
| ITEM 9 | CATEGORY (See page 3 for category list) | | Unit of Measure | Qty. | Unit Price | Date Required: |
| | Detailed description: | | | | | |
| | Deliver to Location: | | | | | |
| | Project | Task | Distribution: % | Amount: \$ | | |

| | | | | | | |
|----------------|--|------|------------------------|-------------|-------------------|-----------------------|
| ITEM 10 | CATEGORY (See page 3 for category list) | | Unit of Measure | Qty. | Unit Price | Date Required: |
| | Detailed description: | | | | | |
| | Deliver to Location: | | | | | |
| | Project | Task | Distribution: % | Amount: \$ | | |

| | | | | | | |
|----------------|--|------|------------------------|-------------|-------------------|-----------------------|
| ITEM 11 | CATEGORY (See page 3 for category list) | | Unit of Measure | Qty. | Unit Price | Date Required: |
| | Detailed description: | | | | | |
| | Deliver to Location: | | | | | |
| | Project | Task | Distribution: % | Amount: \$ | | |

| CATEGORY | DESCRIPTION |
|---------------------------|---|
| AEROSPACE | AEROSPACE SYSTEMS AND COMPONENTS AND EQUIPMENT |
| AUTOMOTIVE | TRANSPORTATION COMPONENTS AND SYSTEMS |
| BUILDING | BUILDING AND CONSTRUCTION AND MAINTENANCE SERVICES |
| CALIFORNIA | ENGINEERING AND RESEARCH AND TECHNOLOGY BASED SERVICES |
| CHEMICALS | CHEMICALS INCLUDING BIO CHEMICALS AND GAS MATERIALS |
| COMPUTER | COMPUTERS |
| CONCURRENT DESIGN & MFG | MACHINING AND PROCESSING SERVICES |
| CONSTRUCTION MATERIALS | CONSTRUCTION MATERIALS |
| CONSTRUCTION | STRUCTURES AND BUILDING AND CONSTRUCTION AND MANUFACTURING COMPONENTS AND SUPPLIES |
| CONSULTANT | MANAGEMENT AND BUSINESS PROFESSIONALS AND ADMINISTRATIVE SERVICES |
| COPIER | PHOTOCOPIERS |
| DRAFTING | DRAFTING SUPPLIES |
| ELECTRICAL EQUIPMENT | ELECTRICAL SYSTEMS AND LIGHTING AND COMPONENTS AND ACCESSORIES AND SUPPLIES |
| ELECTRONICS | CONSUMER ELECTRONICS |
| EQUIPMENT | EQUIPMENT |
| ES&H/SAFETY SUPPLIES | PERSONAL SAFETY AND PROTECTION |
| FABRICATION | MACHINING SERVICES |
| FIREARM | FIREARMS |
| FURNITURE | FURNITURE AND FURNISHINGS |
| GASES | ELEMENTS AND GASES |
| GOVERNMENT.FAO | FAO |
| GOVERNMENT.ICO | ICO |
| GOVERNMENT | GOVERNMENT DEPARTMENTS SERVICES |
| GREASES/LUBRICANT/SOLVENT | GREASES |
| HARDWARE | HARDWARE |
| INTERNATIONAL | INTERNATIONAL |
| JANITORIAL SUPPLIES | CLEANING AND JANITORIAL SUPPLIES |
| LABORATORY SUPPLIES | LABORATORY AND SCIENTIFIC EQUIPMENT |
| MACHINERY | MACHINERY |
| MAINTENANCE/REPAIRS | BUILDING AND CONSTRUCTION AND MAINTENANCE SERVICES |
| MATERIAL HANDLING/TRANSP | MATERIAL HANDLING MACHINERY AND EQUIPMENT |
| MEDICAL | MEDICAL EQUIPMENT AND ACCESSORIES AND SUPPLIES |
| METAL | METAL SOLIDS, PRECIOUS METALS |
| MFG | MANUFACTURING TECHNOLOGIES |
| OFFICE SUPPLIES | OFFICE SUPPLIES |
| PAPER | PAPER MATERIALS AND PRODUCTS, NEWSPRINT AND OFFSET PAPERS |
| PHOTOGRAPHIC | CAMERAS, PHOTOGRAPHIC OR FILMING OR VIDEO EQUIPMENT FILMS, FOAMS, PLASTIC RESINS, MANUFACTURING COMPONENTS AND SUPPLIES |
| PLASTIC | INDUSTRIAL PRINTING SERVICES, PRINTING AND PUBLISHING EQUIPMENT |
| PRINTING | MANAGEMENT AND BUSINESS PROFESSIONALS AND ADMINISTRATIVE SERVICES |
| PROFESSIONAL SERVICES | |
| QUALITY SIGNIFICANT | QUALITY SIGNIFICANT |