

## **How Do You Eat an Elephant?**

The impact of NARA requirements and a directive from the President have left many agencies scrambling for direction on how become compliant. This session will explain how to arrange a project plan, including inventory, audits, and relocating a large volume of holdings with minimal staff. Additionally, we will discuss data migrations and how owners can move data with minimum of errors. We will also discuss how this approach has impacted SNL's current records program and changes that have helped SNL become more efficient and effective.