

AWE Facilities Director Visit

January 16, 2015

OVERVIEW OF FACILITIES' FINANCES & THE FACILITIES BUSINESS OFFICE

High Level View of FMOC Finances

Operations & Maintenance \$110.5M

Source: Chargeback based on space to line organizations

Project Based Work: \$25.3

Deferred Maintenance &
Restoration \$20.3M
Utility Savings Projects \$5.0M

Maintenance/Custodial: \$45.7M

Maintenance-Craft \$31.2M
Custodial \$7.3M
Service Contracts \$7.2M

Utilities/Utility, Operations & Maintenance/Leases: \$39.5M

Utilities \$17.9M
Utility, Operations & Maintenance \$12.7M
Leases \$8.9M

Corporate Indirect \$23.4M

Source: Tax on direct project labor and purchases

Engineering & Construction
Project Services
\$12.9M

Fire, ES&H, Asbestos &
Assurance Support
\$4.9M

Partnerships, Site Development, Planning & Space
Management
\$5.6M

Corporate Investments \$23.2M

Source: Same as Corp. Indirect

Indirect General Plant Projects

Bldg 705 \$8.5M
Bldg C926 \$5M
Bldg 756 \$4M
Corp. Storage \$2.9M
Bldg 705 \$1.2M

Projects Overhead \$6M

Source: Tax on Projects

Expense & Capital Projects
Overhead \$6M
Customer Funded/Line Items
\$49M

Division Support \$3.7M

Source: Tax on Infrastructure Operations Division labor

FMOC Space \$2.3M
Senior Managers \$.6M
Communications \$.3M
Business Ops \$.3M
Capability \$.1M
ES&H/S&S
Support/Training \$.1M

**FMOC \$215.8M (w/o
Division Support \$212.1M)**

**Operations & Maintenance:
\$110.5M**

Corporate Indirect: \$23.4M

Corporate Investments: \$23.2M

Projects Overhead \$6M

**Customer Funded Projects/Line
Items \$49M**

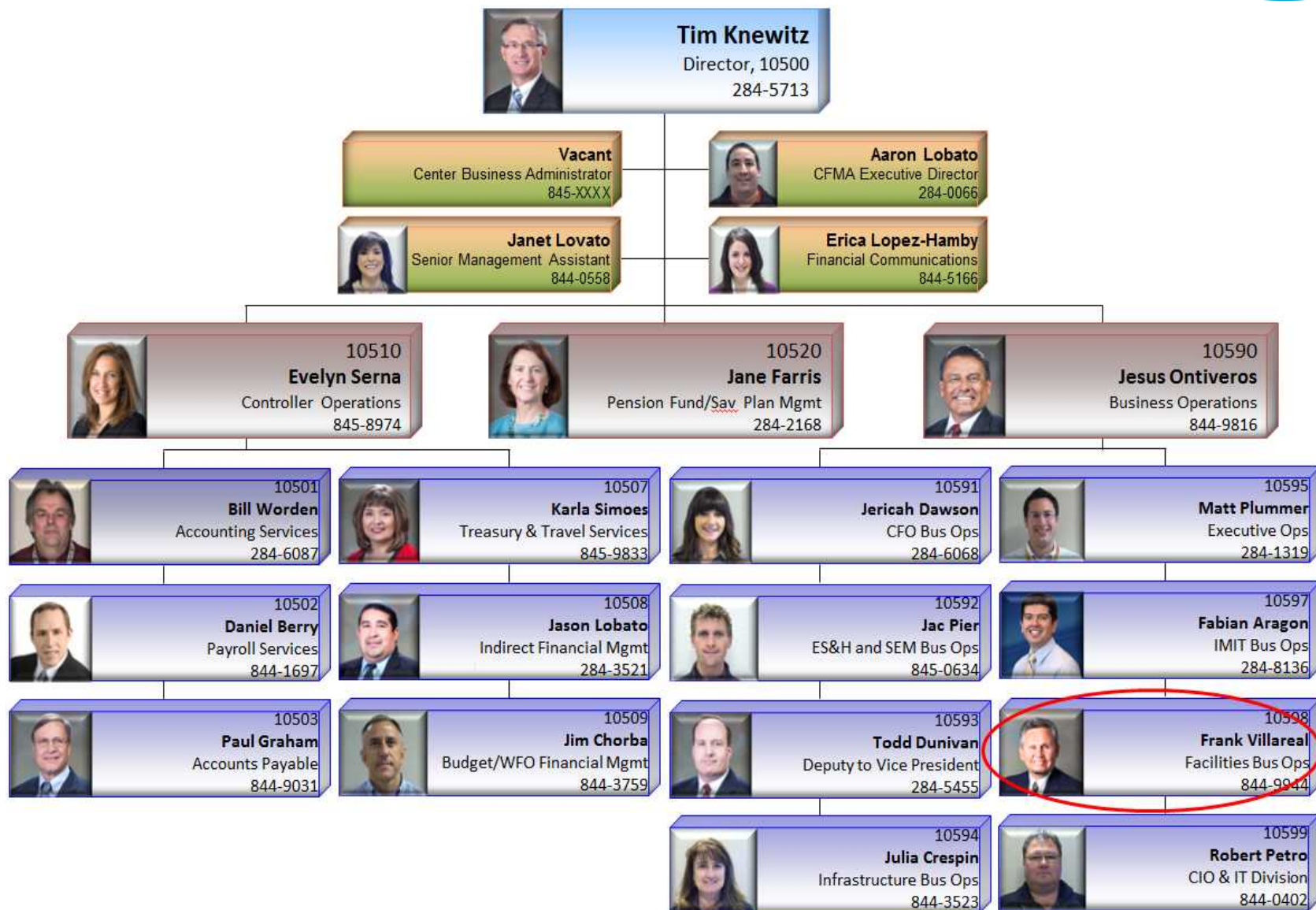
Division Support \$3.7M

10598 FACILITIES BUSINESS OPERATIONS

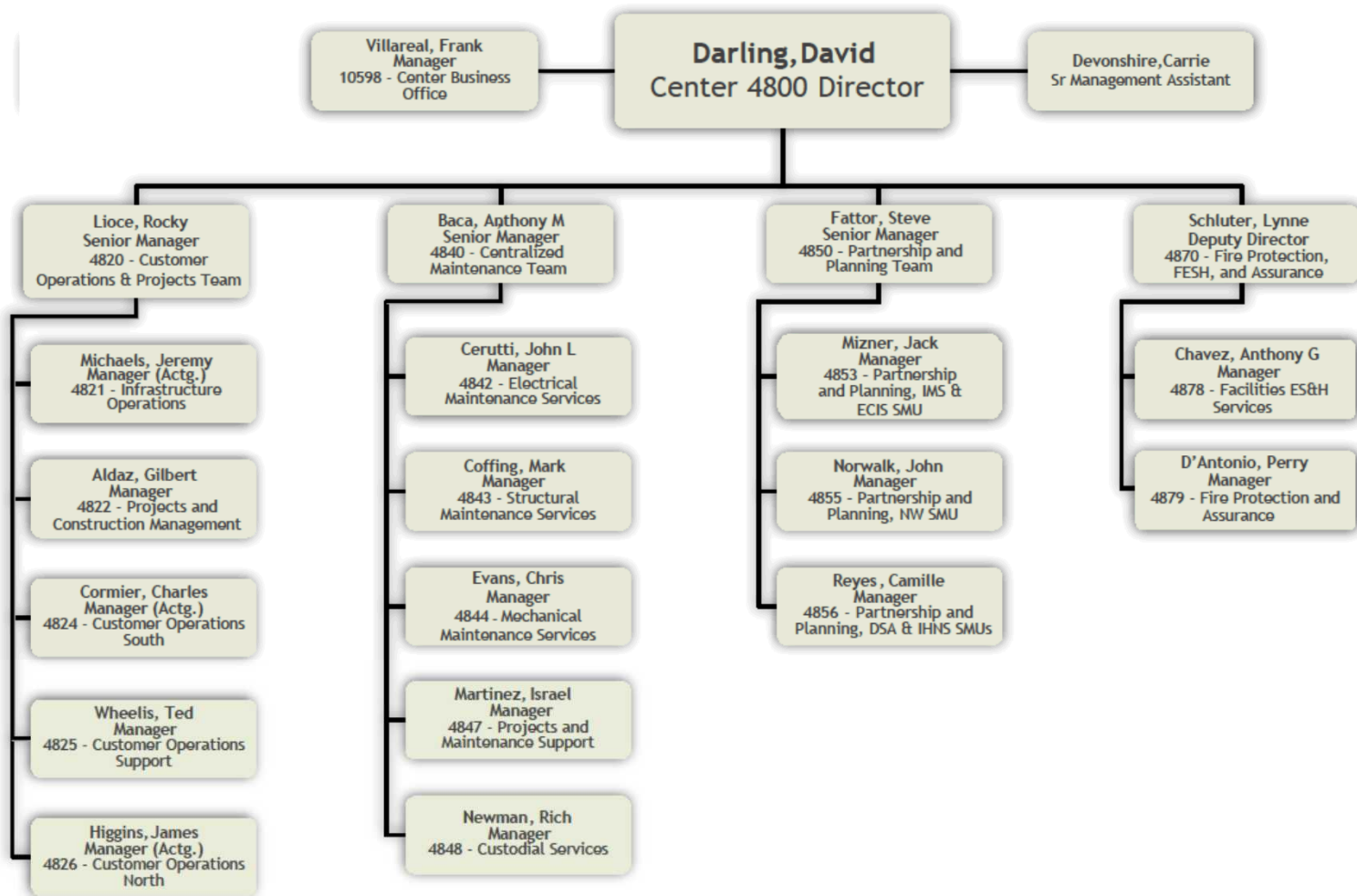
Our Purpose

- The Facilities Business Office exists to provide business management and project control services to the Sandia's FMOC.
- Our vision is to lead the DOE complex as the model facilities business management organization. Some of the key success factors for achieving our vision include:
 - Finding /developing /maintaining the right people (experienced, or professionally credentialed accountants, BMPs or PCAs);
 - Providing value-added business management and project control services to FMOC's business; and
 - Building partnerships with FMOC leadership based on respect.

Our Structure – Report Through The Controller



Our Structure-But We Are Matrixed To Facilities



Last modified 12/17/14

Facilities Business Operations Team



6 Degreed Staff; 3 Admin./Financial Support; 4 Union Personnel; 1 Team Lead; 1 College Intern

Frank Villareal, CPA, CPM
Business Operations Manager

Facilities Business Operations

Carmela Andrade
Business Management Professional
O&M SC management & administration

MaryAnn Prieto
Administrative Support
Facilities Holding Project administration/
Year-end cost accruals

Cheryl Valdez, PMP
Project Controls Analyst
Project controls services for Project &
Construction Management/
Project Characterization

Valerie Silva
Year-round College Intern
Construction project GL capitalization/
GPP/IGPP reporting
FIMS-STARs reconciliation

Charmaine Grabowski
Business Management Professional
BMP for FAC 3 projects/
Space chargeback billings

Chad Twitchell, PMP
Business Management Professional
Project Characterization
CIP Planning/IF&I Budget & Crosscut
Construction project GL capitalization

Lawrence Montoya
Business Management Professional
Facilities SC management &
Administration/BMP for FAC 1 projects/
Project Authorization

Kristeena Romero, CCIFP
Business Management Professional
BMP for FAC 2 projects, Division
Support budget, Non-Base Funds/
Support to HRBP on WAP affordability/
Project controls services for Project &
Construction Management

Business Operations Support

Carla Serrano
Team Lead

Yvette Montoya
Union-Administrative Support

Michelle Bryant
Administrative Support

Cherisse Rigby
Union-Administrative Support

Vincent Medici
Financial Support

Samuel Ruiz
Union-Administrative Support

John Montano
Union-Administrative Support

Our Capabilities

- **Operations & Maintenance chargebacks and Projects Overhead management and administration**
- **Business management for Corporate Indirect, Investment, Division Support projects and non-base compensation funds**
 - Cost estimating
 - Budget management
 - Reporting and analysis
- **Project controls**
 - Project authorization process including CFO Cert.
 - Monitoring, cost estimating and reporting on cost and schedule
- **Reporting and analysis**
 - Quarterly Business Reviews
 - Monthly Financial Management Briefings
 - Make-buy, rate of return analysis
 - Maintenance planning and budgets
- **Project Characterization**— determine capital or expense accounting treatment
- **Capital Accounting Processes**
 - Final Cost Report preparation
 - General Ledger entries for capital assets

Our Tools

- **Facilities Financial Information Dashboard**
 - SharePoint
 - Advanced Excel Pivot Tables
- **ARC– Analytical Reporting Capability**
 - Advanced reporting cube for direct access to data warehouse
- **Reportville**
 - Corporate standard reporting system
- **Spend Plan and Cost Plan Tools**
 - Budget and cost estimating tools for projects and tasks
- **DOE Financial Management Handbook Chapter 10**
- **Oracle modules– general ledger, projects, fixed assets, procurement**
- **Facilities Information Management System (FIMS)**

What We'd Like to Know About AWE

- Is your business support matrixed or in the same organization structure as your facilities?
- How many personnel provide business support to your facilities operations and what is the annual budget?
- How do you fund the operations and maintenance of space?
- How do you fund recapitalization projects such as new buildings or major renovations to existing space?