

# Collaboration 2007

Scott A Stephens  
Email, Messaging and Collaboration



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- What is Collaboration?
- Our Commitment and Mission
- A Brief History
- Current Collaboration Capabilities at Sandia
- What's Next for Collaboration at Sandia?
- Questions



# What is Collaboration?

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- “Collaboration” is a methodology (*not* a specific tool) that helps members of the workforce be more productive:
  - The collection, sharing, and storing of information
  - Coupled with authorization, protection, and availability



## Our Commitment and Mission

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- Our Commitment: Enable Engineering Transformation by reducing the technological barriers to collaboration
- Our mission: Create agile tools that will support many different collaboration needs while operating within a framework of Operational Excellence
- We accomplish our mission by looking at organizational needs, infrastructure capabilities, and commercial toolsets as well as internally produced capabilities



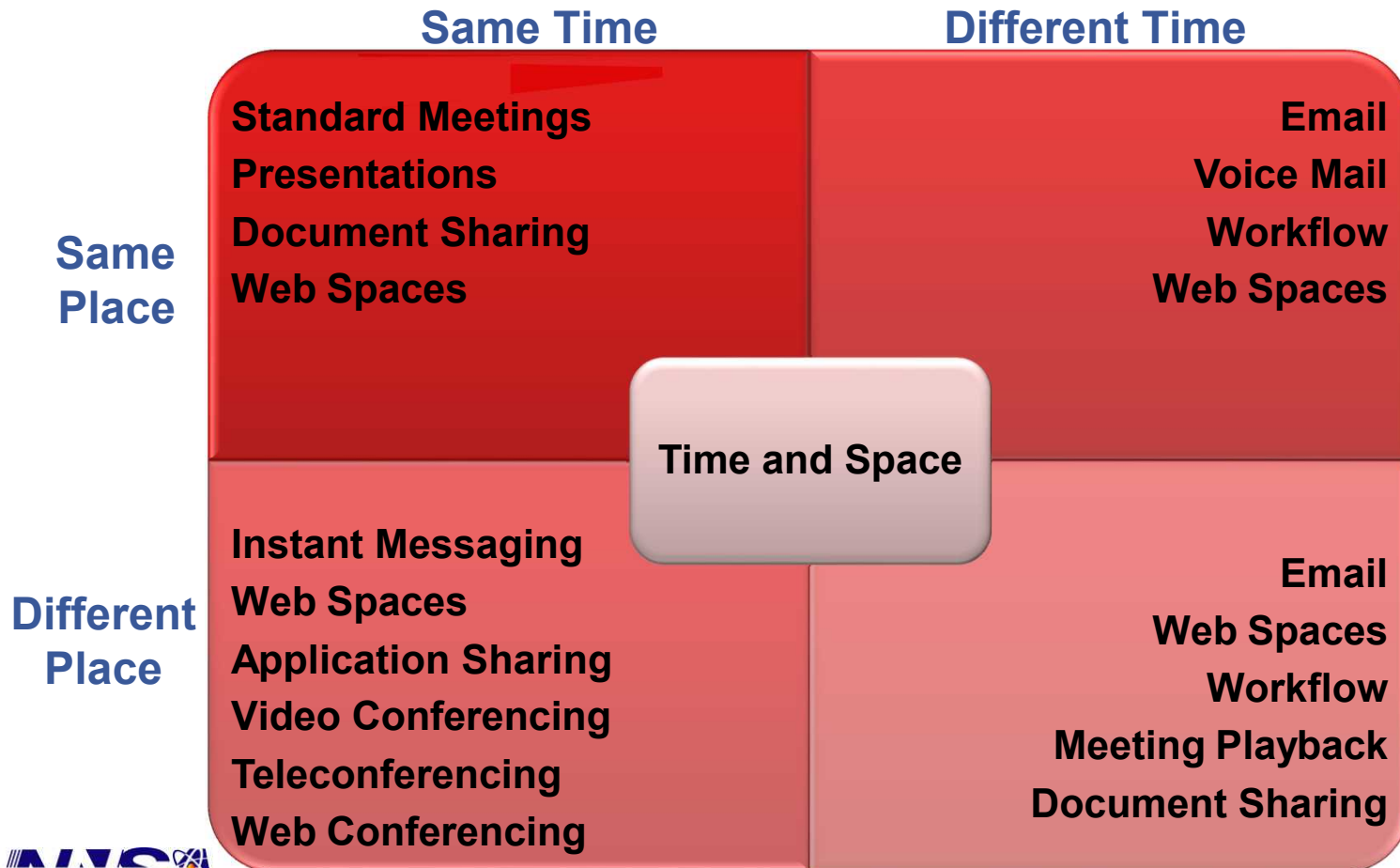
## A Brief History

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- In the past, Sandia primarily collaborated only with other NWC partners – and amongst ourselves internally
- “Collaboration” consisted of basic toolsets and capabilities:
  - Often implemented locally by individual line organizations and with non-standardized security constraints
  - No corporate solutions available other than basic FTP service and Email
- Email had become the de facto collaboration tool

## A Brief History (Continued)

- In 2004 a collaboration roadmap team was formed
- The Team began to look at collaboration based on the time and space model





## A Brief History (Continued)

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- The Team submitted Technology Infusion Proposals (TIPs) and introduced collaboration tools into the infrastructure:
  - Instant Messaging
  - Web Spaces
  - Enhanced integration of voicemail and email
- This added to our existing capabilities that were already well established:
  - Email
  - Video Conferencing
  - Document management system
  - Voicemail



## Current Collaboration Capabilities at Sandia

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- Collaboration has become a very vital component of Sandia's culture
- We have made extensive use of SharePoint
- Instant Messaging is deployed site wide
- We have extended our collaboration vision to include collaboration with external business partners:
  - Primarily implemented through SharePoint Services for Web Spaces
- All collaboration tools are available remotely (i.e., home users, travelers, etc.)





## Current Collaboration Capabilities at Sandia

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- Instant Messaging Capabilities
  - Multi-party or single person chat
  - Application sharing
  - Desktop video conferencing
  - Presence awareness
- Instant Messaging Benefits
  - Reduced email communication / ping backs
  - Reduced dependence on voicemail
  - Assists in ad hoc emergency meetings

**Current IM usage: 7000 active users processing 40 messages/sec**



# Current Collaboration Capabilities at Sandia

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## SharePoint Capabilities

- Document Library
- Members List with presence awareness
- Events / Calendars
- Discussions
- Announcements
- Lists
- Links
- Surveys
- Alerts
- Tasks
- Issues
- Contacts
- Meeting workspaces  
(specialized capabilities for organizing and conducting meetings)

### SharePoint Capabilities (Continued)

- SharePoint is a platform and enables many other capabilities:
  - Internally developed applications
  - Workflow
  - Excel Services
  - Project Server
  - BizTalk
  - Forms Server
  - Exchange



# Current Collaboration Capabilities at Sandia

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## SharePoint Benefits

- Dissolves IT barriers:
  - Requires no programming knowledge for end users to manage
  - Is very intuitive to use
- Reduced costs of our Web Space toolset by replacing other products
- Provides a secure method of collaborating with external business partners

**Current SharePoint usage: More than 525 top-level sites (and more than 1,000 subsites). Many high-level Sandia executives now use SharePoint as their primary resource for posting information.**



## What's Next for Collaboration at Sandia

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- Extend our investment in SharePoint
- “Federate” Instant Messaging for exchanging instant messages with external business partners
- Add Web Conferencing capabilities
- Create better integration between Desktop Video Conferencing and traditional Video Conferencing
- Reduce the barriers between voicemail and email integration
- Improve our service availability and data protection
- Help customers streamline their collaboration activities and align our capabilities with their business processes



## Questions

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- Email: [scott.a.stephens@sandia.gov](mailto:scott.a.stephens@sandia.gov)
- Phone: 505.844.7136
- Web: <https://sharepoint.sandia.gov>



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<https://sharepoint.sandia.gov>

Presented by: Scott Stephens

[sasteph@sandia.gov](mailto:sasteph@sandia.gov)

505.844.7136

505.238.6613

- Overview
- Presentation
  - Features / Capabilities
  - Sandia's implementation (business rules)
  - Training
- Demo



- What is SharePoint
  - Microsoft: Integrated portfolio of collaboration and communication services designed to connect people, information, processes, and systems both within and beyond the organizational firewall.
  - What I think it is: An interactive dynamic web site that can be set up by normal users for normal users to create a central web site for people to share, track and gather information



## Overview (Continued)

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- Many companies are offering dynamic based web servers
- SharePoint utilizes internet browsers as the primary client but also integrates with Office, Outlook and your desktop file system as well as Instant Messaging
- Site administrators can set up the site to achieve many different goals as well as customize the look and feel.



## Overview (Continued)

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- SharePoint uses an extended Microsoft web server with a Microsoft SQL database server
- All content is in the database
- The content is dynamically rendered at the time you request it
  - i.e. no file level customization tools will work in this environment (notepad, dreamweaver)



## Features / Capabilities

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- Document Library
- Members List with presence awareness
- Events / Calendars
- Discussions
- Announcements
- Lists
- Links
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## Features / Capabilities

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- Concepts of sites and sub sites
- Templates / Themes
- Meeting Workplaces
- Document Workplaces
- Custom web parts / SharePoint development
- Integration with a windows desktop

- Server infrastructure
  - Two web servers in an NLB configuration
  - Two SQL 2005 servers in a SQL Cluster configuration
  - We have yet to see the users strain the machines
- Call the CCHD to get a site
- You get 1GB of storage
  - Call the CCHD for more space (\$50/Yr/GB)
- Files can't be more than 100MB
- You must continue to use the site

- Classes are available
  - [https://sharepoint.sandia.gov/SitePages/SP\\_training.aspx](https://sharepoint.sandia.gov/SitePages/SP_training.aspx)
- They are now charging for the classes
- Some class content is available online
  - [https://sharepoint.sandia.gov/SharePointClassMaterials/Forms/SP\\_Classes.aspx](https://sharepoint.sandia.gov/SharePointClassMaterials/Forms/SP_Classes.aspx)
- Videos Online
  - <http://www-irn.sandia.gov/messenger-training/index.htm>