

Minimum Qualifying Requirements and NIMS Standardized Training



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EMI-SIG Training Working Group (TWG)

- Established in May 2007 under the Exercise Committee
- Tasked to come up with objectives to work on during 2007 – 2008
- Based on a survey to the TWG, identified and took on an objective that would:
 - Standardize the minimum qualifying requirements and incorporate NIMS requirements within the EOC and Field Responder positions



How?

- Utilize DOE's Emergency Operations Training Academy (EOTA) as the center piece for development of the initial training requirements
- Utilize the Training Working Group as the catalyst in providing input from the site Training Coordinators in development
- Utilize other EMI-SIG Committee such as the EPI and Consequence Assessment Committee's
- Use of Subject Matter Experts (SME's)





Preliminary Meeting with EOTA Results

- Standardize Training Programs, where the minimum qualifying requirements would be **identified through results of EOTA analysis.**
- Courses and Classes would be designed with meeting general requirements and the sites would be able to modify for site specific training such as is demonstrated in the EXR111 Controller/Evaluator Course.
- NIMS requirements would be incorporated into the minimum requirements.





Preliminary Meeting with EOTA Results (Continued)

- Would establish a DOE recognized standard for the sites.
- Cost effective.
- Would provide for ease in evaluations of site programs by inspectors.
- Would establish partnership between site Training Coordinators, programs and EOTA through the proficiency/competency testing process established for these requirements.



Other Stipulations

- EOTA will not determine who is qualified.
- It would be stipulated through the Guide or Order that it is the responsibility of the “Authority Having Jurisdiction” at each site normally the Emergency Managers and Training Coordinators to determine qualification.
- Sites would be able to add to these requirements based on needs for their sites approved by the AHJ.

Other Stipulations (Continued)

- NIMS functional requirements for each position would be developed so that sites could implement the training requirements in a more seamless manner.
- Where cost is impractical for EOTA to develop courses or classes, such as confined space rescue, they would recommend outsourcing by the sites if they have these requirements.

Report

- Provided to DOE from EOTA and from the EMI-SIG Training Working Group received approval to further develop and provide a plan of action to accomplish the objective.

Proposed Plan of Action

- EOTA will do an Analysis based on DHS's position requirements and the DOE Order requirements in standardizing Position's requiring minimum qualifying requirements.
- EOTA will work with the EMI-SIG TWG to accomplish a GAP analysis to identify training that is already available and determine what needs to be developed.



Proposed Plan of Action (Continued)

- Work with the TWG to identify the minimum qualifying training requirements.
- Develop Job Task Analysis based on the findings.
- Work with DOE for final approval based on a final report.
- Develop courses and classes with slide information where sites may wish to make the process site specific.

Proposed Plan of Action (Continued)

- EOTA will develop the Evaluation, both academic and proficiency tests.
 - Academic to be administered through EOTA
 - Proficiency Testing will be conducted **by** the sites and once completed, **EOTA can provide certificates of completion.**
- Sites will be responsible for their Proficiency Training Programs to maintain qualifications.

Implementation Plan

- Ensure that once completed the program will be established within the DOE Orders or Guides and required by all sites as the basis of training determined by DOE.
- Site Training Coordinators and “AHJ’s” will implement the program.



Expected Benefits of the Process

- Standardization of EOC and Field Responder positions and titles in line with DHS.
- Development of job Task Analysis for the positions.
- Development of the minimum qualifying requirements by position utilizing NIMS as the basis.
- Incorporation of NIMS in the development of courses and classes.



Expected Benefits of the Process (Continued)

- Standardized training for all sites.
- Cost effective and efficiency.
- Standardization of Inspection Process.
- Establish partnership between Sites and EOTA.

Summary

- The benefits of achieving this goal will standardize positions for both the EOC and the Field in compliance with NIMS, the NRP Framework and provide a means for the sites to adopt minimum qualification requirements for their Emergency Response Organization and Programs.