

UNITED STATES  
 ATOMIC ENERGY COMMISSION  
 CHICAGO OPERATIONS OFFICE  
 P. O. Box 6140A  
 CHICAGO 80, ILLINOIS

March 3, 1952

**BUSINESS MANAGER**  
**Spec. Projects**  
**R E C E I V E D**

**MAR 5 1952**

**W.B.H.** \_\_\_\_\_  
**J.L.J.** \_\_\_\_\_  
**W.V.L.** \_\_\_\_\_  
**I.E.P.** \_\_\_\_\_  
**NEVER TO** \_\_\_\_\_

Mr. W. B. Harrell, Business Manager  
 The University of Chicago  
 5801 Ellis Avenue  
 Chicago, Illinois

Dear Mr. Harrell:

A copy of revised Budget Circular No. 1 dated February 1, 1952 on the subject "Preparation of Estimates", together with one copy of Appendix A of this Budget Circular is being sent to you in connection with a request for fiscal year 1954 budget estimates for Contract W-31-109-Eng-38.

The instructions and forms which make up that Budget Circular are to be used for the preparation of budget estimates for fiscal year 1954. The following schedules should be prepared for Contract AT(11-1)-69.

Schedule No.	No. of Copies Required	Schedule No.	No. of Copies Required
11 page 1	15	33a	5
12a	20	34a	25
13	20	34b	5
14a	20	38*	
15b	20	41* & 41a*	
16	5	82	5
17	5	82a	5
17a	20	83	5
19	5	84	5
20*		91	20
32	5	91a	20

\* Probably not applicable to Contract AT(11-1)-69 estimates

Please submit to this office by April 21 those of the above schedules set forth in Paragraph 107.01 of the Budget Circular.

In preparing these schedules it is essential that the format prescribed in Paragraph 105.01 of the instructions be closely followed. We shall of course be happy to answer any questions you may have concerning

*Forms turned over to Mr. Harrell*  
*3-6-52*  
*4002412*  
*any Cancor of Dept.*  
*AT(11-1)-69*  
*Budget*

Mr. W. B. Harrell,  
The University of Chicago

- 2 -

March 3, 1952

your submission. If you need additional copies of the Budget Circular please let us know.

Very truly yours,



David Saxe, Director  
Development Contracts Division

Enclosures:

1. Budget Circular No. 1
2. Appendix A

Argonne Cancer Hospital

February 25, 1952

Estimated Annual Operating and Maintenance Costs  
(This supersedes previous estimates dated June 25, 1951)

	<u>Per Annum</u>
1. <u>Steam</u> - heating, hot water, equipment	\$23,950
2. <u>Electricity</u> - light, power, experimental	30,000
3. <u>Janitors' Wages and Supplies</u> - it is understood that this function will be handled by Clinics' housekeeping staff.	-0-
4. <u>Care of Equipment</u>	
a. <u>Operating staff</u>	
1 engineer	\$4,300
2 Apprentices	6,940
prorated time of head engineer, assistant, and clerical help	<u>1,820</u>
	13,060
b. <u>Supplies and Accessories</u>	
Fire extinguishers	1,200
filters, brushes, control parts, lubricants, V-belts, etc.	1,200
elevator controls	
parts, motor bearings, control switches, etc.	<u>1,100</u>
	3,500
5. <u>Watching and Guarding</u> - using present staff on minimum basis	715
6. <u>Delivery and Trucking</u> - assuming normal amount of service as to similar University buildings (does not include handling of "radioactive" materials)	855
7. <u>Repairs</u>	2,100
8. <u>Alterations</u> - allowance for partition changes and small jobs in laboratories	12,000
9. <u>Decorations</u> - (program basis)	3,580

BUSINESS MANAGER

Spec. Projects  
RECEIVED

MAR 7 1952

W.B.H. ....  
 J.L.J. ....  
 W.V.L. ....  
 I.E.F. ....  
 REFER TO .....

*Argonne Cancer Hospital*  
 AT (11-1)-69  
*[Signature]*

FURTHER REPRODUCTION PROHIBITED  
 THE UNIVERSITY OF CHICAGO LIBRARY

4002414

AEC Hospital

Estimated Maintenance Costs  
February 25, 1952

	<u>Per Annum</u>
10. <u>Exterior Painting</u> - (program basis)	1,475
11. <u>Furniture Repairs</u> - nominal repairs to lab furniture; not including patient rooms or other hospital areas.	1,035
12. <u>New Furniture</u> - (small items only)	240
13. <u>Tools and Shop Facilities</u>	400
14. <u>Grounds Maintenance</u>	535
15. <u>Telephones</u> - Allowance for 110 dial terminals only; (special equipment such as key plans, pickups, etc. not included)	10,450
16. <u>Water</u> - it is assumed that all water used for air conditioning apparatus will be for research purposes and <u>not</u> comfort cooling.	-0-

---

\$ 103,895

Approved Cost Limitations  
 Fiscal Year 1952  
 University of Chicago AT(11-1) 69  
 January 29, 1951

	<u>Total</u>	<u>1st Quarter</u>	<u>2nd Quarter</u>	<u>3rd Quarter</u>	<u>4th Quarter</u>
6000 Biology & Medicine Program					
6200 Research--Cancer					
6210 Medical Research -- Cancer	\$185,000	\$15,000	\$ 16,000	\$39,000	\$115,000
9600-6-421-9002 Argonne Cancer Research Hospital Total Plant & Equipment Costs	770,000		500,000	270,000	
TOTAL COSTS	\$955,000	\$15,000	\$516,000	\$309,000	\$115,000
Stores Inventory	/ 34,000	/ 4,000	/ 10,000	/10,000	/ 10,000
Other Special Materials Inventory	/ 7,000	/ 7,000			
Area Transfers - Operating	- 7,000	- 7,000			
TOTAL EXPENDITURE	\$989,000	\$19,000	\$526,000	\$319,000	\$125,000

FURTHER REPRODUCTION PROHIBITED  
 THE UNIVERSITY OF CHICAGO LIBRARY

4002416