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**UNIVERSITY OF CALIFORNIA  
SAN FRANCISCO MEDICAL CENTER**

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SANTA BARBARA • SANTA CRUZ

SCHOOL OF MEDICINE  
OFFICE OF THE DEAN

SAN FRANCISCO, CALIFORNIA 94122

January 1968

Dear Doctor:

In response to numerous requests we have prepared this information booklet which describes the organization and function of each of the clinical units in this medical center for distribution to physicians in the northern part of California. Its purpose is to expedite the means to obtain consultative opinion or care for your patients.

The medical staff consists of members of the full time and part time faculty of the School of Medicine. Each specialty service or department is an administrative unit, the Chief of which is in charge of both the service and teaching functions of the unit. Interns and Residents completing specialty training are appointed to each service. In the care of Departmental patients, the Senior Resident is assigned responsibility commensurate with his experience; he is supervised by and is responsible to the Chief of that service. Each service staffs its own facility in the outpatient clinic for consultation, pre-hospitalization study, and follow-up visits of Departmental patients. Page 13 describes the procedure for initial outpatient referral.

Because of problems of distance or medical emergency, some patients are best served by direct admission to this hospital. Such admissions are arranged by contacting the admitting physician of that Service. This physician is usually the Chief of the Service, a designated associate, or occasionally, because of his more constant availability, the Chief Resident. More specific information is provided in the accompanying service descriptions which have been prepared by each Chief of Service.

Departmental patients who have third party coverage (Blue Cross - Medicare, etc) are billed for professional fees to the extent of such coverage. If hospital expenses exceed insurance coverage responsibility, completion of payment is determined by the patients' resources. Limited funds are available to the medical center for supplementary support for patients with inadequate resources.

In situations where the patient or his physician requests personal private referral for consultation or care, arrangements are made in the customary manner by direct communication with the requested consultant. If names of physicians in specific specialties are unknown to you, a letter or call to the Chief of that Service will be directed to the appropriate doctor.

Your very sincerely,  
*Stuart C. Cullen*

Stuart C. Cullen, M.D.  
Dean

*Harold H. Hixson*  
Harold H. Hixson  
Administrator

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