

Mr. Finn

MEDICAL RECORD COMMITTEE

R
JUNE 11, 1958
4:00 - 5:00 p.m.

Inasmuch as a quorum did not exist the regular May meeting scheduled for 5-28-58 was cancelled and the members convened this date with 100% attendance. The regular Chairman, Dr. Dahl, was welcomed back and presided.

The Minutes of the meeting, April 30, 1958, were approved as written.

Dr. Borg asked the Committee to consider developing a special medical record form covering the "System Review" which he believed was not infrequently inadequate in present records. The members did not favor such a special form and in lieu thereof considered having a sample form placed in the Dictation Room for the guidance of the physicians. This idea also had its disadvantages as brought out in the discussion. Therefore, the Committee decided to table further consideration until Dr. Borg's suggestion could be presented at an open meeting of the Medical Staff.

Members supported their previous decision to require only a statement of financial responsibility for inpatient expenses of an Industrial Medicine patient and not a specific statement authorizing hospitalization and/or treatment per se. This fact will be communicated to the Supervisor of Nurses.

Criticism of the new arrangement of chart contents (at discharge) was invited. Dr. Dahl believed that a guide or index placed in each chart would prove helpful and certainly time-saving. All members were reluctant to increase the present bulk of the charts and believed that as the new arrangement became 100% effective the need for such an index in each chart would diminish greatly. A satisfactory compromise was easily reached in the form of a decision to distribute copies of such a guide to the wards and other appropriate medical care areas.

With "tongue in cheek" Dr. Dahl presented a draft of a Blood Transfusion Form which had been prepared by Miss Harrison after interview with Dr. Cronkite. The latter requested that such a form be evaluated for use at BNL after his study of requirements of the Joint Commission on Accreditation of Hospitals in relation to

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standards in Clinical Laboratories. The fact that JCAH recommended such a Form being maintained in triplicate (original in chart, duplicate and triplicate in donor's and recipient's files respectively) sparked a rather animated and provocative discussion regarding the maintenance of duplicate copies in other divisions of the Medical Department where clinical reports are issued. Problems concerning the best use of personnel, special procedures which would have to be adopted, and suitable equipment obtained were some of the multifold aspects. Before a true appraisal of this one form could be reached, the members requested more detailed and specific information about the present records kept in the following areas: Pharmacy, where blood is ordered and received from the outside, Clinical Lab where typing, grouping, and cross-matching are done, and each ward. In addition, the draft of the proposed Blood Transfusion Form is to be examined by Dr. Cronkite and his opinions on the entire subject to be again solicited in light of to-day's discussion and the results of the additional investigation.

Members are reminded that the regular June meeting is scheduled for Wednesday, June 25, 1958 at 4:00 p.m.

Respectfully submitted,

/s/ ARANDA L. HARRISON, RNE
Secretary, MRC

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