



FINAL DETERMINATION
UNCLASSIFIED
L. M. Redman
OCT 28, 1980

~~TOP SECRET~~

UNCLASSIFIED



ARMY SERVICE FORCES
UNITED STATES ENGINEER OFFICE
P. O. BOX 1539
SANTA FE, NEW MEXICO

Copied From Los Alamos
National Laboratory News

A-84-019
9-4

21 June 1944

IN REPLY
REFER TO

MEMORANDUM:

Subject: Safeguarding Military Information: TOP SECRET.

1. In accordance with the directions of the District Engineer concerning the accounting for TOP SECRET documents, certain specific information will be required from each office at this Post (military and civilian) which will have under its control TOP SECRET documents.
2. Beginning 1 July 1944, the Intelligence Office will consolidate and forward to the District Intelligence Office all reports required for the accounting of TOP SECRET documents. For local reference, the Intelligence Office will maintain a register of TOP SECRET documents which originate at Project "Y". Beginning 1 July, TOP SECRET documents originating at this Project will be numbered serially. Accordingly, it is requested that when a TOP SECRET document is prepared, that the responsible secretary secure a number from the Intelligence Office, which number can be placed on the file copy of the document retained by the originator. This will be a local safeguard, and will pertain only to TOP SECRET documents originating at this Project.
3. With regard to information required by the District Engineer, the Intelligence Office requests the following information, to be furnished by the last business day of each month:
 - a. The total number of TOP SECRET documents which have been authenticated during the month. The number of copies of each document (Example: Original and two copies), and the location of each, considering original and carbon copies as a single document.
 - b. The number of TOP SECRET documents received from locations other than this Project, where these documents are kept, and their office of origin.
 - c. The number of TOP SECRET documents of which this Project is not the office of origin, but which were reproduced at this Project, the location of such documents, and the number of copies made at the time of reproduction.
4. By "location", it is meant the building and room number, and the serial number of the safe, if such is available.

1404
4
4
4

VERIFIED UNCLASSIFIED
PUBLICLY RELEASABLE
LANL Classification Group
12/22/77
JMR OCT 28 1980

UNCLASSIFIED

CLASSIFICATION CANCELLED
PER DOC REVIEW JAN. 1973

Paul Lang 2-6-85

See - Misc

28

UNCLASSIFIED

~~CONFIDENTIAL~~

Page 2.

21 June 1944

Memorandum

Subj: Safeguarding Military Information: TOP SECRET.

5. It is requested that these reports, which can be in any form, so long as they contain the information, reach this office on the last business day of each month in order that a consolidated report be made. This office will be the local accounting office for all TOP SECRET documents referred to above.

Pear de Silva,
Major, Corps of Engineers
Area Intelligence Officer

826401405

CLASSIFICATION CANCELLED
PER DOC REVIEW JAN. 1973

UNCLASSIFIED

~~CONFIDENTIAL~~