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BERKELEY: DONNER LABORATORY AND DONNER PAVILION
August 5, 1974

To: Staff of the Biology and Medicine Division
From: James L. Born *JLB*
Re: Management Innovations

The major emphasis of Donner Laboratory will continue to be the free and courageous pursuit of basic and applied biological and medical science employing a broad spectrum of physical, chemical, and mathematical tools to pursue fundamental understanding and to discover mechanisms and treatment of pathophysiology.

In order to implement a reorganization of Donner Laboratory in keeping with changing societal needs, new discoveries made at Donner and elsewhere, and the emphasis and procedures of funding agencies, a Program Advisory Committee (PAC) is hereby appointed, and an external peer review committee established. These changes are being made with the approval of the LBL Director. They are subject to review and modification subsequent to the selection of a new director for Donner Laboratory.

1. Program Advisory Committee

Responsibility of the PAC will be for continuing review of scientific programs, suggesting changes in existing programs and initiating new programmatic efforts. The PAC will work with and assist the Donner Laboratory director on major changes in staff and budgeting, as well as on major scientific and general administrative problems. The PAC will be privy to an overall view of the budget situation, and be involved in formulating the budgets for the various programs. The group will periodically meet with the Donner Laboratory director, and, as occasion demands, with the Director of LBL.

Among the various tasks facing the PAC, highest priority will be given to the immediate budgetary problems facing the Laboratory. Immediately thereafter, the PAC will study how the Laboratory research activities can be better coordinated and organized. Out of this study there will probably arise a plan for the establishment of groups, with suggested mechanisms for intra-group discussion and program-planning as well as for inter-group cooperative activities. Other topics with which the PAC will be involved include participation in preparation of the 5-year plan, suggesting improved procedures for the preparation of 189 forms, and implementation of an annual Laboratory Report.

Personnel and staff changes necessitated by budget or desired from the standpoint of programmatic research will be implemented within the next two months.

DONNER LAB
1975 PAC

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Management Innovations - 2

The PAC shall initially consist of the following members:
T. F. Budinger, J. Connell, R. K. Mortimer, J. C. Schooley,
and C. A. Tobias, to the PAC. (Chairman)

2. Peer Review

An outside peer review committee will be appointed by the Director of LBL, within the next six months, from an appropriate list of scientists suggested by senior members of the research staff. It will have the continuing function of conducting annual reviews and submitting written reports.

d

JLB:b

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