

Office Memorandum • UNITED STATES GOVERNMENT

TO Those listed below

DATE March 21, 1957

FROM R. L. Corsbie, Director, Civil Effects Test Group
Nevada Test Organization

SUBJECT: SECURITY GUIDE FOR CIVIL EFFECTS TEST GROUP, NTO

SYMBOL : BMC:WWS

- References:
1. Section X - Security, Test Manager's Standard Operating Procedure for the Nevada Test Organization (To be distributed)
 2. Personnel Information Handbook (Copies available to all personnel at Camp Mercury Housing Office and Security Building)
 3. AEC-DOD General Classification Guide for Continental Test Operations, Secret-Restricted Data (To be distributed)
 4. Unclassified extract of AEC-DOD General Classification Guide for Continental Test Operations (To be distributed)

The purpose of this Guide is to combine in one source information and references on security matters for CETG personnel in connection with PLUMBBOB. It is designed to supplement, but not to amend or modify in any degree the Test Manager's Standard Operating Procedures for the Nevada Test Organization.

I. SECURITY RESPONSIBILITY

Each Program Director, Project Officer and individual participant in the Civil Effects Test Group is responsible for familiarity and conformance with the pertinent AEC and Test Organization security rules and regulations. It is particularly important that procedures for the preparation, transmittal and custody of classified material be understood and followed.

All test participants are cautioned against the unauthorized release of information to individuals who are not properly cleared and/or have no need to know. This should be kept in mind during conversations with those present in the Las Vegas-Southern Nevada area who may seem quite conversant with past and present operations.

All material prepared by members of the CETG for public release --written or oral--shall be forwarded to the Director, CETG, for review, authorization and clearance with the Test Organization.

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II. SECURITY AREAS

The Nevada Test site is divided into two major areas: the base camp area at Mercury and the general test site area to the north beyond the base camp. Within these two major areas there are other more sensitive locations known as "security areas" which require special badges or badge numeral.

Access to all areas is denied to the general public.

III. PERSONNEL CLEARANCES

As a general rule, all participants in the CETG during the operational and evaluation phases of specific tests are required to have AEC Class "Q" security clearance. This is entirely true of participants whose duties and responsibilities require access to a substantial component of effects data.

Certain individuals will be able to perform their duties without access to restricted data. For these, a recognized Federal agency clearance of "Secret" accompanied by a certification of United States citizenship will be accepted by the Support Director's Security Office as sufficient for badging. Access to the base camp and some areas may also be granted on the basis of an AEC Class "L" security clearance in process.

It is expected that the number of uncleared CETG personnel admitted to the NTS will be small. Their movements will be restricted. Verification of United States citizenship will be required on all such persons.

All CETG requests for initiation of AEC Class "Q" or "L" security clearance must be in the hands of the Director, CETG, not later than scheduled arrival date at NTS minus 90 days for "Q" clearance and scheduled arrival date at NTS minus 30 days for "L" clearance. Absolutely no request will be entertained after that date. (There is no assurance that clearance action on any individual in process for clearance on the above date will be completed by any given date.)

IV. PHYSICAL SECURITY

a. Control of Classified Information and Documents - The control of classified information is the individual responsibility of the custodian of the information. Therefore, it is the responsibility of each test participant to assure himself that the person to whom he wishes to transmit classified information has a definite "need to know" and has an approved facility to safeguard the information. The Support Director's Security Office will assist test participants in obtaining these assurances.

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b. Document and Material Control - It will be the responsibility of each organization to establish and maintain adequate controls of classified documents and materials assigned to it. Methods of control will conform to those of the organization's home installation. Accountability records showing all documents held at NTS must be kept, and a summary thereof provided to the Director, CETG, and kept current on a weekly basis. Responsibility assumed by the Support Director will be confined to providing security coverage for those areas where classified documents or materials are stored, repository checks, collection and burning of classified waste, and the guarding and escorting of classified documents and materials outside of designated security areas. All organizations will be responsible for notifying the Director, CETG, with information copy to Support Director's Security Office, of the location of classified documents and materials.

Safe combinations will be submitted through Director, CETG, to the Support Director's Security Office in sealed, double envelopes. At the completion of its participation in the series, each organization will remove all material from the repository assigned to it and post the combination on the outside of the cabinet. All safe files will be left in an open condition with the combination locked.

V. CLASSIFICATION OF DATA -

References 3 and 4 will be governing for this operation. Should questions arise, participants should consult the CETG Classification Officer.

VI. IDENTIFICATION BADGES, VISITORS, PHOTOGRAPHY

Reference 1 should be consulted for information and regulations pertaining to these aspects of security. Procedures for uncleared FCDA observers and news media representatives will be found in the Information Plan for the test program.

VII. COMMUNICATIONS SECURITY

Classified Defense Information and Restricted Data shall not be discussed in telephone and radio conversations.

See Section XIII - Communications, Test Manager's Standard Operating Procedure for Nevada Test Operations, for further operating procedures.

VIII. BADGE REQUESTS

A separate memorandum on this subject is being distributed.

DISTRIBUTION:
"A", "B", "B-1"