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**ANNUAL REPORT OF COMMITTEE ON MEDICAL SCIENCES**

**28 April 1948 - 30 June 1948**

**1. Committee Proceedings.**

1.1 The Committee on Medical Sciences was established as an agency of the Research and Development Board by a directive, dated 11 February 1948. Dr. Francis G. Hoke, Professor of Medicine at Yale University, accepted the Chairmanship of the Committee 8 April 1948. The current membership of the Committee and its secretariat is indicated in Appendix A.

1.2 The first meeting of the Committee was held on 28 April 1948. There were no other meetings during the current fiscal year.

1.3 The following items were considered and acted upon at the first meeting:

a. The Committee directive was accepted as written with the exception that the name was changed from Committee on Medical Science to Committee on Medical Sciences.

b. A mutually satisfactory working relationship with the Husley Committee was established.

c. Considered pending Congressional Bills relating to Research in Heart Disease as requested by the House Committee on Education and Foreign Commerce. The Committee formulated a general recommendation which was later promulgated by the Secretary of Defense.

1.4 No recurring reports were made.

**2. Panel Programs.**

2.1 No panels have been established. The secretariat has prepared a recommended panel structure which will be presented to the Committee for action at its next meeting.

**3. Important Committee Actions.**

3.1 The Committee has taken no actions relating to medical research programs or facilities of the National Military Establishment.

THE RESEARCH AND DEVELOPMENT BOARD

COMMITTEE ON MEDICAL SCIENCES  
Washington 25, D.C.

MB 5/1

27 May 1948

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THE RESEARCH AND DEVELOPMENT BOARD  
WASHINGTON 25, D. C.

28 May 1948

MEMORANDUM TO: Executive Directors of Committees,  
The Executive Council

SUBJECT: Annual Report of the National Military Estab-  
lishment.

Although no details are yet available as to form and content, it is now definite that the Research and Development Board will be required to furnish to the Secretary of Defense material for inclusion in the Annual Report of the National Military Establishment.

The report will be on the fiscal year basis, but since the Research and Development Board did not come into existence officially until 30 September 1947 when the Chairman took office, it is presumed that the report will cover the period from 30 September 1947 to 30 June 1948.

The deadline for submission of the RDB portion of the Annual Report has been tentatively fixed as 15 September 1948 in order to allow time for the preparation of the over-all report for submission to the President and to the Congress by 1 January 1949. This means that it is necessary to accumulate the basic data as rapidly as possible.

Although specific information as to what will be wanted has not yet been furnished by the Office of the Secretary of Defense, it has been indicated that the report will cover generally the points mentioned in Section 202B of the National Security Act which requires that "The Secretary of Defense shall submit written reports to the President and to Congress covering expenditures, work and accomplishments in the National Military Establishment together with such recommendations as he shall determine appropriate."

In order that we may have basic information from which to compile the RDB portion of the report, you are requested to furnish

for your Committee (Office or Division) information in the following categories: 1. work, 2. accomplishments, 3. recommendations.

The report in final form will be unclassified, but it will be necessary for you to furnish classified information, which will then be interpreted and paraphrased in such a way that it will not reveal classified information but will furnish some guide as to the substance of the work.

The information should be in general rather than detailed form but should be specific. For example, committees with a large number of panels should select the most important projects underway and the most significant accomplishments out of the entire group rather than attempt to trace in detail the history of each panel for the last nine months.

In view of the fact that the RDB portion of the report will probably be limited to 15 or 20 printed pages, the information which you submit should not exceed three or four pages in length.

It is absolutely necessary that this information be in the hands of the Programs Division no later than Friday, 25 June. It should be forwarded to the Editorial Branch and marked to the attention of Miss Embrey.

~~We hope that this is all that will be required of you, but if the Secretary's office should ask for additional details it may be necessary to come back to you for further information.~~

You will have an opportunity to review the report in final form before it is sent forward; and it will, of course, be subject to review by the Board before transmittal to the Secretary of Defense.

L. R. HAFSTAD  
Executive Secretary