

STIP Managers Teleconference

Wednesday, October 14, 2009

Participants

Dennis Gound (ORSO), Mary Petersen (BNL), Nancy Doran (PNNL), Mona Higgins (NSTec), Kathy Macal (ANL), Donna Lawson (Y-12), Yvette Woell (ANL), Kevin Schmidt (SRS), Scott Gibson (ORISE), Janine Ford (NNSASC), Jean Wolslegel (LBNL), Isom Harrison (LLNL), Sierra Corey (NSTec), Charlie Lovejoy (INLICP), Mimi Legan (CHO), Lucy Richards (Pantex), Rosemary Lowden (LBNL), Judy Gilmore (OSTI), Jannean Elliott (OSTI), Patty Simmons (OSTI), and Kathy Waldrop (OSTI)

Topics

Draft DOE O 241.1B Status (Sharon Jordan)

Judy Gilmore, reporting for Sharon Jordan, stated that the revision to DOE O 241.1B, Scientific and Technical Information Management, was in the final stages and OSTI was working to identify Subject Matter Experts prior to the order being submitted into the RevCom process. There were a few remaining issues to finalize in conjunction with Headquarters' guidance. As always, OSTI is appreciative of STIP's input to the process and we will continue to keep them apprised on the status.

STI Handbook Working Group Status (Kathy Waldrop)

The STI Handbook Working Group has been working on converting the current DOE G 241.1-1A to a user friendly STI Handbook. The Handbook will be electronic and the goal is to make it a much needed user friendly Handbook where someone can access sections of the Handbook without having to sort thru the entire document. So far the group began the process by accepting all changes to the marked-up version of the DOE G 241.1-1A that has been posted on the STIP Home Page since they were accepted by the STIP Community since 2005. This document serves as the jumping off point and the group will be discussing the need to keep or eliminate each section. Each section is being revised at this point to be more descriptive and user friendly. The STI Handbook is to become live at the point the revised Order is approved, so if the Order is completed before the revised STI Handbook, OSTI will rework the current Guide, removing all DOE Directive identifiers and post it and replace each section as it is ready.

STIP New Media Working Group (Jannean Elliott)

Jannean provided an update on the STIP NMWG. The group was formed in late August and is now meeting twice a month on Thursdays. A password-protected web page has been set up as a place to post links, meeting minutes, and working documents, and the Group has already begun researching issues with videos. The members of the Group currently are Miriam Blake and Jannean Elliott (co-chairs), Yvette Woell, Jackie Loop, Kim Kindrew, Jean Wolslegel, Isom Harrison, Mona Higgins, Tomiann Parker (PNNL), Kevin Schmidt, and John Strack (SRS Media Services). We also have Kathy Waldrop sitting in when she can and Ed Coppock or Franciel Linares of Ila participating on behalf of an STTR in which they are involved.

STIP Site Visits (Judy Gilmore)

OSTI strives to visit at least one DOE site each year, and Judy Gilmore and Kathy Waldrop recently made site visits to Idaho Operations Office, the Idaho Cleanup Project, and Idaho National Laboratory. The three days were very productive in providing a current overview of OSTI's role within the Department and current products, and in discussing issues unique to each site. Special thanks were extended to Clay Ogilvie, Charlie Lovejoy and Dale Claflin for their efforts at their respective sites in preparation for the meetings and for their continued work in support of the Department's STIP.

E-Link (Kathy Waldrop)

STIP Managers were reminded that there are several reports available thru Reports section of E-Link that reflect many documents needing resolution. Sites were reminded which items should receive the most focus. Also, new reports for access limitation and full-text changes are available for use.

Miscellaneous - All

For information, Gilmore reported that the report on the IG's recent review of CRADAs ([Cooperative Research and Development Agreements at the Department of Energy's Office of Science Laboratories](#)) has been issued. This review focused on three Departmental laboratories and one recommendation addressed a periodic review to determine if laboratories are receiving and promptly transmitting final CRADA reports to OSTI. The full report is available on the DOE IG homepage (<http://www.ig.energy.gov/documents/IG-0826.pdf>).