



Office of Scientific and Technical Information
U.S. Department of Energy



Channel Manager for National Library Page of energy.gov Web Site

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Roles/Responsibilities of Each Channel Manager

- Preserve style of energy.gov site
- Maintain content
- Ensure additional quick links are approved by the Web Council
- Nominate featured site each month for approval by the Web Council



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Roles/Responsibilities of Each Channel Manager (cont'd)

- Propose significant changes for pages to the Web Council
- Make changes to the subordinate pages (i.e., databases, information tools, and publications)
- Respond to comments and feedback



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Role of OSTI as Channel Manager for the National Library Page

In addition to roles previously stated, OSTI will also:

- Solicit/obtain participation of STICG for shaping content and features
- Continue to improve or enhance the site
- Promote/publicize featured sites and new National Library links
- Compile list of sites for use as “featured sites”



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Proposed Role of STICG in Shaping the National Library Page

To serve as the National Library counsel by performing the following types of tasks:

- Recommend sites to add to the content of the National Library
- Suggest enhancements/improvements for content or features
- Review and comment on information as requested



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Proposed Role of STICG in Shaping the National Library Page (cont'd)

- Nominate sites from those currently contained in the National Library to be the featured site
- To submit suggestions or nominate sites:
 - Provide the URL for the site, the appropriate sub-category of the National Library, and a graphic (if available)
 - Provide a brief draft of narrative (~50 words) for proposed feature site
 - Email to jordans@osti.gov or hitsonm@osti.gov



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Communications

- **Quarterly newsletter for STICG members**
 - List featured sites for NL for last quarter
 - Note any significant changes
 - List known nominations for future featured sites
 - Identify upcoming events
- **STICG Web site**
 - Meeting highlights and actions
 - Additional documents of interest
 - Newsletter repository