

NOTICE OF ENERGY RD&D PROJECT INSTRUCTIONS

Complete all data elements on this form and send to the U.S. Department of Energy, Office of Scientific and Technical Information, Post Office Box 62, Oak Ridge, TN 37831. The information provided is used to report on-going DOE-sponsored search to the DOE, U.S. Government, and public sectors.

1. **DOE CONTRACT OR GRANT NUMBER.** The DOE Contract or Grant number under which the work is being performed. Check the correct block for new contract or continuation/revision of a prior contract.
2. **FUNDING MECHANISM.** Please check the correct block indicating whether this project is a "Contract" or "Grant".
3. **PROJECT TITLE.** Be as specific as possible. Use words that are descriptive of the work done.
4. **PROJECT DESCRIPTION.** Include objectives, approach, and expected results. Quantify where possible.
5. **PRINCIPAL INVESTIGATOR.**
 - A. Name of person chiefly responsible for the performance of the project.
 - B. Provide a company or institution name of the organization performing the work.
 - C. Provide the zip code.
 - D. Give telephone number, including area code, and if you have a FAX number, please include it.
 - E. If you have an Internet electronic mail address, please include it.
6. **ASSOCIATED REFERENCE NUMBER.** Provide other related numbers, if any, pertaining to the project.
7. **DATE.** Record the date this form was completed or updated.