

An informal summary of DOE's Implementation of OMB Information Quality was presented:

- DOE Guidelines can be found at: <http://cio.doe.gov/informationquality/index.html>
- Guidelines are supported by existing pre-dissemination reviews and procedures already used by information owners within DOE Program Offices
- DOE Guidelines were effective as of 10/07/2002 and cover information disseminated after 9/30/2002
- What constitutes "dissemination" is the key to whether the guidelines are applicable. Exempted information includes:
 1. Correspondence with individuals
 2. 3rd party-owned information made available to the public by DOE but not relied on and/or endorsed by the Department.
 3. Press releases
 4. Archival records
 5. Public filings
 6. Adjudicative processes
 7. Pre-dissemination research and findings
- Guidelines requirements:
 - Define a basic standard of information quality
 - Agency definition of "influential" information (scientific, financial or statistical information)
 - Pre-dissemination process/procedures in assure quality
 - CIO Annual Report to OMB of number, type and resolution of requests for corrections received by DOE on a fiscal year basis.
 - Establish administrative mechanism to allow affected members of the public to request, obtain and appeal timely correction of information that does not comply with DOE and/or OMB Quality Guidelines
 - Disseminated Information Correction Tracking and Reporting System (DICTRS) at: <http://cio.doe.gov/informationquality/index.html>
 - Response to complainant within 60 days of initial request
- Highlights of DOE Information Quality Guidelines Implementation
 - Guidelines are posted on the CIO Home Page with a link from each program office web site
 - EIA, in cooperation with other statistical agencies, develop and post separate guidelines governing dissemination of statistical information
 - Deploy DICTRS (centrally managed by OCIO and distributive operation by information owners)
 - Program Offices review of existing program-specific pre-dissemination processes/procedures for compliance with DOE Guidelines
 - Establish two programmatic points of contact:
 - Policy POC
 - Operational/Technical POC

In conclusion, OMB has issued expanded annual reporting requirements that include additional details related to correction requests. Implementation will involve:

- Additional training for program office POCs
- Further administrative procedures such as providing OMB with copies of correction requests and responses.

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