



## Department of Energy

Washington, DC 20585

JUL 27 1994

MEMORANDUM FOR HEADS OF HEADQUARTERS ELEMENTS  
MANAGERS, DOE OPERATIONS OFFICES

FROM: A. BRYAN SIEBERT, DIRECTOR  
OFFICE OF DECLASSIFICATION  
OFFICE OF SECURITY AFFAIRS

SUBJECT: IMPLEMENTATION OF DEPARTMENT OF ENERGY OPENNET PROJECT

In support of the Secretary's Openness Initiative, and in response to stakeholder needs for easier and faster access to declassified and sanitized documents, the Department of Energy (DOE) is developing a publicly accessible computer database of bibliographic information on publicly released, declassified documents. The database will be known as DOE OPENNET and will be available in October through the nationally accessible network INTERNET. The concept of placing released information on INTERNET was introduced by the Secretary in her June press conference, and the OPENNET project is outlined in the Under Secretary's attached memorandum of June 28, 1994. The purpose of this memorandum is to request that a representative be identified for each Headquarters element, operations office, and contractor facility, as you deem appropriate, to act as the interface for the implementation of OPENNET.

OPENNET is being developed by the Office of Scientific and Technical Information (OSTI). The database will provide the capability for the public to identify documents that the DOE has declassified and made publically available. This will allow the Government to screen incoming requests for documents to determine if they have already been declassified and made available to the public. This should increase efficiency and reduce response times on requests for documents from the public without generating additional document review requirements.

Data will be input to OPENNET at the local level. Headquarters elements and operations offices may opt to collect and submit the bibliographic information from one central location, or they may choose a more decentralized method. OSTI will be providing information on procedures for offices without INTERNET interfaces and instructions on how to gain access to the database. A test database will be available for review in August.

Please provide the names of your representative for each data input location to the Program Operations Branch, Office of Declassification no later than ten days from the date of this letter. The Office of Declassification is convening a representatives' meeting September 14-15, at OSTI in Oak Ridge, Tennessee to describe OPENNET and discuss the implementation of the input procedures. The representatives will receive a follow-up information packet prior to the meeting. A tentative agenda is attached for information.



If you have any questions concerning this memorandum or comments on the attached agenda, please contact Mr. Fletcher Whitworth at (301) 903-4864. Other questions concerning OPENNET should be directed to the OPENNET Steering Committee: Mr. Axel Ringe at OSTI (615) 576-2616 for questions concerning the database; Ms. Jannean Elliott at OSTI (615) 576-1026 on technical issues; and Ms. Mary Ann Wallace, DOE Headquarters (301) 903-3524 for records management questions.

#### Attachments

cc:  
Associate Deputy Secretary for Field Management, FM-1  
DOE Classification Officers  
DOE Contractor Classification Officers  
Headquarters Classification Representatives